

APPROVED MINUTES of the Elmont Board of Education

REGULAR MEETING
JANUARY 7, 2020

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ELMONT, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Alden Terrace School on Tuesday, January 7, 2020.

BOARD MEMBERS PRESENT: Michael A. Jaime, President
Tameka Battle-Burkett, Vice President
Michael Cantara
Patrick O. Emeagwali
Sheldon Meikle
Karen Taylor-Bass

ROLL CALL

BOARD MEMBER ABSENT: Anthony S. Maffea, Sr.

ADMINISTRATIVE PERSONNEL PRESENT:

Mr. Albert Harper	Superintendent of Schools
Mr. Kenneth Rosner	Director of Curriculum & Instruction
Mrs. Stephanie Muller	Director of Pupil Personnel and Special Education
Mr. David Polizzi	Director of School Facilities & Operations
Mr. Fernando DeBartolo	Director of Technology
Mr. David Spinnato	Director of Curriculum-Technology
Kathy Safrey	Assistant to the Superintendent
Colum P. Nugent	School Attorney
Diana Delahanty	District Clerk

CONSULTANT PRESENT: Mr. Thomas W. Galante

EXECUTIVE SESSION:

EXECUTIVE
SESSION

Executive session convened at 5:45 PM on a motion by Ms. Battle-Burkett, seconded by Mr. Emeagwali.

Yes –6 No- 0 Abstain- 0
Motion Carried Unanimously

PUBLIC SESSION:

PUBLIC SESSION

On a motion by Ms. Battle-Burkett, seconded by Mr. Emeagwali, the Board reconvened in Public Session at 8:02 PM.

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

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Mr. Jaime called the meeting to order. Mr. Jaime led the pledge of allegiance.

PLEDGE OF
ALLEGIANCE

Mr. Jaime turned the meeting over to Ms. Warfield.

Ms. Warfield welcomed everyone to the Alden Terrace School. Ms. Warfield noted the emergency exits.

Ms. Warfield introduced Ms. Jillian Anesta and the Alden Terrace Sign Language Club, (consisting of 4th and 5th grade students). Many of our students are bilingual students and some of our students are now trilingual.

WELCOME AND
SIGN LANGUAGE
PRESENTATION

Ms. Warfield turned the meeting over to Ms. Anesta for a wonderful sign language performance.

Ms. Warfield turned the meeting over to Mr. Jaime.

On a motion by Mr. Emeagwali, seconded by Mr. Meikle, the Board approved the agenda which was distributed to the audience, as follows:

APPROVAL OF THE
AGENDA

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Mr. Meikle, the Board approved the minutes of the Regular Meeting of December 4, 2019, as follows:

APPROVAL OF THE
MINUTES

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

PRESIDENT'S REMARKS:

PRESIDENT'S
REMARKS

Mr. Jaime welcomed everyone to the first meeting of the new year. On behalf of the Board and myself, I would like to wish everyone a Happy New Year and continued success throughout the school year. I am a little emotional about what the kids did tonight. It is phenomenal...what we do here on a daily basis is phenomenal.

VICE PRESIDENT'S REMARKS:

VICE PRESIDENT'S
REMARKS

Good evening. Ms. Battle-Burkett wished everyone a Happy, Healthy New Year.

- Our annual Black History Month Performance will be held on January 30, 2020 at 7 PM. It promises to be a very special evening with various performances from our talented scholars.
- HBCU College Fair-20 students were accepted on-site to various HBCU colleges. Another 25 students will be attending another HBCU College Fair on Staten Island on January 25, 2020.

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AUDIENCE ON AGENDA ITEMS: None

AUDIENCE ON
AGENDA ITEMS

CORRESPONDENCE: None

CORRESPONDENCE

REPORT OF THE ATTORNEY:

REPORT OF THE
ATTORNEY

Mr. Nugent had the following report for Public Session.

Mr. Nugent stated that there are 37 Districts participating in an Inter-Municipal Cooperative Agreement (Special Education Related Services Agreement). Mr. Nugent asked for a resolution for the District to be part of this agreement.

APPROVAL OF THE
INTER- MUNICIPAL
COOPERATIVE
AGREEMENT
(SPECIAL
EDUCATION
RELATED
SERVICES)

On a motion by Ms. Battle-Burkett, seconded by Mr. Cantara the Board approved the following resolution:

WHEREAS, a number of public-school Districts in Nassau County wish to jointly solicit proposals for Special Education Related Services to commence in the 2020-2021 school year in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the Elmont School District desires to participate with these school Districts for the joint solicitation of proposals for Special Education Related Services as authorized by General Municipal Law Section 119-o, in accordance with the terms and conditions of the attached Inter-Municipal Cooperative Agreement ("IMA") among the participating school Districts; and,

WHEREAS, the Board of Education has determined that it would be in its best financial interest to solicit proposals for Special Education Related Services on a cooperative basis;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the School District to participate with other Nassau County public school Districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby accepts and approves the appointment of Roslyn Union Free School District as the Lead Participant for purposes of facilitating and coordinating the solicitation of proposals in accordance with the IMA; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the attached IMA and authorizes the Board President to execute the IMA on behalf of the Board of Education.

The resolution passed as follows:

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

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This concluded the report of the attorney.

Mr. Jaime turned the meeting over to Mr. Harper for the Report of the Superintendent.

REPORT OF THE SUPERINTENDENT:

REPORT OF THE
SUPERINTENDENT

Mr. Harper said good evening to the audience and welcomed everyone to the January Board of Education Meeting. Mr. Harper stated the children were wonderful.

Mr. Harper then gave the Report of the Superintendent.

On a motion by Mr. Emeagwali, seconded by Mr. Cantara, the Board approved the following Professional Family and Medical/District Child Rearing Leave of Absence:

PROFESSIONAL
FAMILY AND
MEDICAL/DISTRICT
CHILD REARING
LEAVE OF ABSENCE

GUISTO, JENNIE- *Area of Employment:* Kindergarten Teacher; *Building Assignment:* Clara H. Carlson School; *Effective Date:* 2/24/20-5/25/20, unpaid*; *Reason:* District Child Rearing Leave; *Service to the District:* 13 years

*Includes Family and Medical Leave from 2/24/20-5/25/20

The Board also approved the following Change in Professional Leave of Absence:

CHANGE IN
PROFESSIONAL
LEAVE OF ABSENCE

TRICARICO, MAURA- *Area of Employment:* Co-Teacher; *Building Assignment:* Covert Avenue School; *Duration of Leave:* From: 9/4/18-1/31/20, unpaid* to: 9/4/18-6/30/20, unpaid*; *Reason:* District Child Rearing Leave; *Service to the District:* 17 years

Note: Leave was originally approved by the Board on 7/2/18; a change was approved on 12/4/18 and 8/13/19

The Board further approved the following Professional Termination:

PROFESSIONAL
TERMINATION

KUNZ, COLLEEN- *Area of Employment:* Leave Replacement (Psychologist); *Building Assignment:* Alden Terrace School; *Effective Date:* 11/27/19; *Reason:* Completion of Assignment; *Service to the District:* 3 months

Lastly, the Board also approved the following Professional Retirement:

PROFESSIONAL
RETIREMENT

ZUCKER, MARSHALL- *Area of Employment:* Principal; *Building Assignment:* Gotham Avenue School; *Effective Date:* Completion of 2019-2020 school year; *Service to the District:* 43 years, 3 months*

*Correction: Service to the District was listed as 43 years. Service should be 43 years, 3 months.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

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On a motion by Mr. Emeagwali, seconded by Mr. Meikle, the Board approved the following Civil Service Leaves of Absence:

CIVIL SERVICE
LEAVES OF
ABSENCE

EPP, NANCY - *Area of Employment:* Teacher Aide; *Building Assignment:* Alden Terrace School; *Effective Date:* 11/4/19; *Duration of Leave:* To be determined; Reason: Personal

COSTA, SUSAN - *Area of Employment:* Typist Clerk- 10 months; *Building Assignment:* Covert Avenue School; *Effective Date:* 12/2/19; *Duration of Leave:* 6-8 weeks; Reason: Medical-Personal

DWYER, MARGARET - *Area of Employment:* Teacher Aide; *Building Assignment:* Clara H. Carlson School; *Effective Date:* 11/25/19; *Duration of Leave:* To be determined; Reason: Personal

NOCERO, SUSAN - *Area of Employment:* Teacher Aide; *Building Assignment:* Covert Avenue School; *Effective Date:* 11/26/19; *Duration of Leave:* To be determined; Reason: Medical-Personal

The Board also approved the employment of the following Civil Service Substitutes:

CIVIL SERVICE
SUBSTITUTES

BLAIR, ANTHONY - *Area of Employment:* Cleaner Part-time Substitute; *Salary:* \$14.41 hourly; *Building Assignment:* District-wide; *Effective Date:* 1/8/20 pending Civil Service and medical approval

JOHNSON, JOSEPH - *Area of Employment:* Cleaner Part-time Substitute; *Salary:* \$14.41 hourly; *Building Assignment:* District-wide; *Effective Date:* 1/8/20 pending Civil Service and medical approval

SMITH BARKSDALE, KHADEJAH - *Area of Employment:* Food Service Part-time Substitute; *Salary:* \$13.95 hourly; *Building Assignment:* District-wide; *Effective Date:* 1/8/20 pending Civil Service and medical approval

The Board further approved the following Civil Service Changes in Status:

CIVIL SERVICE
CHANGES IN STATUS

CORTES, MARCELLA- *Area of Employment:* From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary:* \$18.90 hourly; *Probation:* 26 weeks; *Building Assignment:* Alden Terrace School; *Effective Date:* 1/8/20 pending Civil Service approval

MARSHALL, SANDRA- *Area of Employment:* From: Teacher Aide Part-time Substitute To: Teacher Aide Special Education; *Salary:* \$20.75 hourly; *Probation:* 26 weeks; *Building Assignment:* Alden Terrace School; *Effective Date:* 1/8/20 pending Civil Service approval

RAHAMAN, AMEENA- *Area of Employment:* From: Teacher Aide Part-time Substitute To: Teacher Aide Special Education; *Salary:* \$20.75 hourly; *Probation:* 26 weeks; *Building Assignment:* Alden Terrace School; *Effective Date:* 1/8/20 pending Civil Service approval

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SMITH, YASMIN- *Area of Employment: From: Teacher Aide Part-time Substitute To: Teacher Aide; Salary: \$18.90 hourly; Probation: 26 weeks; Building Assignment: Dutch Broadway School; Effective Date: 1/8/20 pending Civil Service approval*

CIVIL SERVICE
CHANGES IN STATUS

SOPP, TIFFANY- *Area of Employment: From: Teacher Aide Part-time Substitute To: Teacher Aide; Salary: \$18.90 hourly; Probation: 26 weeks; Building Assignment: Covert Avenue School; Effective Date: 1/8/20 pending Civil Service approval*

The Board approved the following Civil Service Termination:

CIVIL SERVICE
TERMINATION

PALLOTTA, ANTONIETTA- *Area of Employment: Teacher Aide Part-time Substitute; Building Assignment: District-wide; Effective Date: 3/1/16; Reason: No service to the District in this title*

Lastly, the Board approved the following Civil Service Retirement:

CIVIL SERVICE
RETIREMENT

FALLON, JANET- *Area of Employment: Registered Professional Nurse; Building Assignment: Covert Avenue School; Effective Date: 1/17/20; Service to District: 10 years, 5 months*

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

COMMITTEE ON SPECIAL EDUCATION

On a motion by Mr. Cantara, seconded by Ms. Battle-Burkett, the Board received the Committee on Special Education and Preschool Special Education designations and program placements for the Evaluation Placements.

COMMITTEE ON
SPECIAL EDUCATION/
PRESCHOOL SPECIAL
EDUCATION/ 504
COMMITTEE
RECOMMENDATIONS

Motion Carried Unanimously

On a motion by Ms. Taylor-Bass, seconded by Ms. Battle-Burkett, the Board approved the following:

CONSULTANT

CONSULTANT

The Board authorized the following consultant to work with our professional staff and students during the 2019-2020 school year:

Nkenge Gilliam

Grade 4 Model UN

Fee \$50.00 per hour

Conference Fee \$100.00

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VENDOR

VENDOR

The Board approved Bureau of Lectures, Inc., as a vendor, to provide two assemblies for the Alden Terrace Students and the Clara H. Carlson Students, as per backup pages in the Board Book of January 7, 2020

GIFT TO THE DISTRICT

GIFT TO THE
DISTRICT

The Board approved a contribution from *The Music Academy Foundation of Garden City* to Gotham Avenue School in the amount of \$1500.00-\$2,000.00. The contribution is for the sole and express purpose of purchasing music equipment/supplies for the Gotham Avenue School. All purchases are subject to approval by the District, as per backup pages in the Board Book of January 7, 2020.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

ITEMS NOTED FOR THE MINUTES

ITEMS NOTED FOR
THE MINUTES

USE OF FACILITIES

USE OF FACILITIES

Request for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of January 7, 2020.

WORKERS' COMPENSATION

WORKERS'
COMPENSATION

Employees who are on leaves of absence due to Workers' Compensation cases still pending are enclosed in the back-up pages of the Board Book of January 7, 2020.

BUDGETARY TRANSFERS UNDER \$5,000

BUDGETARY
TRANSFERS UNDER
\$5,000

Requests for Budget Transfers under \$5,000 that have been approved by the Superintendent of Schools since the last Board meeting are enclosed in the backup pages of the Board Book of January 7, 2020.

Motion Carried Unanimously

SCHEDULE OF DISBURSEMENTS AND WARRANTS

SCHEDULE OF
DISBURSEMENTS
AND WARRANTS

On a motion by Mr. Meikle, seconded by Mr. Cantara, the Board approved the backup booklet entitled "Schedule of Disbursements and Warrants #; 18-20; 10-11; 9-10; 5-6; and 18-21" which is filed in the "bulky" document file.

Motion Carried Unanimously

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TREASURER'S REPORT

TREASURER'S
REPORT

On a motion by Ms. Taylor-Bass, seconded by Ms. Battle-Burkett, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of November 30, 2019.

Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Mr. Meikle, the Board approved the following:

BUDGETARY TRANSFERS OVER \$5,000

BUDGETARY
TRANSFERS OVER
\$5,000

The Board authorized budgetary transfers over \$5,000, as per backup pages in the Board Book of January 7, 2020.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

ITEMS NOTED FOR THE MINUTES:

ITEMS NOTED FOR
THE MINUTES

Analysis of Revenue – for the period ending November 30, 2019, appears in the backup pages of the Board Book of January 7, 2020.

ANALYSIS OF
REVENUE

Schedule(s) of Receivables – as of November 30, 2019, appears in the backup pages of the Board Book of January 7, 2020.

SCHEDULE OF
RECEIVABLES

Monthly Appropriation Status Report- General, Capital and Special Aid Appropriation Status Reports for the period ending November 30, 2019 appears in the backup pages of the Board Book of January 7, 2020.

MONTHLY
APPROPRIATION
STATUS REPORT

Various Fund Trial Balances- Trial Balance Reports, General, Capital, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust for the period ending November 30, 2019 appears in the backup pages of the Board Book of January 7, 2020.

VARIOUS FUND
TRIAL BALANCES

Cash Flow Statements- General Fund Cash Flow statements as of November 30, 2019 and Cash Flow Projections as of December 31, 2019 for the fiscal year appears in the backup pages of the Board Book of January 7, 2020.

CASH FLOW
STATEMENTS

General Fund – Fund Balance Estimate- General Fund Balance for the period ending December 31, 2019 appears in the backup pages of the Board Book of January 7, 2020.

GENERAL FUND-FUND
BALANCE ESTIMATE

Collateral Analysis- Bank collateral balances for period ending November 2019 appear in the backup pages of the Board Book of January 7, 2020.

COLLATERAL
ANALYSIS

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School Meals Profit and Loss Statement- School Lunch Profit and Loss Statement for the period ending November 30, 2019 appears in the backup pages of the Board Book of January 7, 2020.

SCHOOL MEALS PROFIT
AND LOSS STATEMENT

Custodial/Transportation Overtime

CUSTODIAL/
TRANSPORTATION
OVERTIME

Breakdown Custodial/Transportation Overtime:

Cust./Trans. Overtime – December 2019	\$ 6,306.50
Overtime paid Year to Date	\$ 33,675.19
Cust./Trans. Overtime - July, 2018 - June, 2019	\$ 85,138.50

VANDALISM TALLIES FOR DECEMBER 2019

VANDALISM TALLIES

Alden Terrace	\$ 0
Clara H. Carlson	\$ 0
Covert Avenue	\$ 0
Dutch Broadway	\$ 0
Gotham Avenue	\$ 0
Stewart Manor	\$ 0
PPS	\$ 0
Elmont Road	\$ 0
Year-to-Date	\$ 0
Previous Year-to-Date	\$ 0

Mr. Harper completed the report of the Superintendent.

Mr. Harper announced that he will be retiring effective June 30, 2020. He stated that he had a tremendous 16-year run. He made a lot of friends and have met a lot of wonderful people.

COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None

COMMITTEE REPORTS
AND INFORMATIONAL
ITEMS
OLD BUSINESS

OLD BUSINESS: None

NEW BUSINESS

NEW BUSINESS: None

LEGISLATIVE ITEMS: None

LEGISLATIVE ITEMS

AUDIENCE ITEMS: None

AUDIENCE ITEMS

ANNOUNCEMENTS: None

ANNOUNCEMENTS

NEXT MEETING:

NEXT MEETING

Mr. Jaime announced that the next Board of Education Meeting will be held on Tuesday, February 4, 2020, at the Elmont Road School @ 8:00 PM.

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ADJOURNMENT:

ADJOURNMENT

On a motion by Mr. Emeagwali, seconded by Mr. Cantara, the Board adjourned the meeting at 8:20 PM.

Motion Carried Unanimously

Submitted by,



February 4, 2020
Date Approved

Diana Delahanty
District Clerk