REGULAR MEETING AUGUST 1, 2018

VOLUME XXXVIII, PAGE 33 ELMONT, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Elmont Road School on Wednesday, August 1, 2018.

BOARD MEMBERS PRESENT:	Michael A. Jaime, President	ROLL CALL
	Michael Cantara	
	Patrick O. Emeagwali	
	Anthony S. Maffea, Sr.	
	Sheldon Meikle	
	Karen Taylor-Bass	
	•	

BOARD MEMBER ABSENT: Tameka Battle-Burkett, Vice President

ADMINISTRATIVE PERSONNEL PRESENT:

Mr. Albert Harper			
Mrs. Stephanie Muller			
Colum P. Nugent			
Diana Delahanty			

Superintendent of Schools Director of Pupil Personnel and Special Education School Attorney District Clerk

ADMINISTRATIVE PERSONNEL ABSENT:

Mr. Kenneth Rosner	Director of Curriculum & Instruction
Mr. David Polizzi	Director of School Facilities & Operations
Mr. Fernando DeBartolo	Director of Technology
Ms. Kathy Safrey	Assistant to the Superintendent

CONSULTANT PRESENT:

EXECUTIVE SESSION

EXECUTIVE SESSION

On a motion by Ms. Taylor-Bass, seconded by Mr. Maffea, the Board convened in Executive Session at 6:30 PM.

Mr. Thomas W. Galante

Yes – 6 No- 0 Abstain- 0 Motion Carried Unanimously

PUBLIC SESSION

PUBLIC SESSION

On a motion by Mr. Emeagwali, seconded by Mr. Maffea, the Board reconvened in Public Session at 8:02 PM.

Yes – 6 No- 0 Abstain- 0 Motion Carried Unanimously

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Mr. Jaime called the meeting to order.

Mr. Jaime led the pledge of allegiance.

On a motion by Mr. Emeagwali, seconded by Mr. Maffea, the Board approved the agenda APPROVAL OF THE which was distributed to the audience. AGENDA

Vote on approving the agenda:

Yes – 6 No- 0 Abstain- 0 Motion Carried Unanimously

On a motion by Ms. Taylor-Bass, seconded by Mr. Emeagwali, the Board approved the APPROVAL OF THE MINUTES minutes of the Reorganization Meeting of July 2, 2018 and the Regular Meeting of July 2. 2018 as follows:

Vote on approving the minutes of Reorganization Meeting and Regular Meeting of July 2, 2018:

> Yes - 6 No- 0 Abstain-0 Motion Carried Unanimously

PRESIDENT'S REMARKS:

Mr. Jaime welcomed everyone to the August Board of Education Meeting. 'I hope everyone is taking time to enjoy their family."

Mr. Jaime informed the audience that the Sewanhaka Board of Education is in the initial processes of sending an RFP out to start the search for a Superintendent to replace Dr. Ferrie. (Dr. Ferrie is retiring on June 30, 2019).

AUDIENCE ON AGENDA ITEMS: None	AUDIENCE ON AGENDA ITEMS
CORRESPONDENCE: None	CORRESPONDENCE
REPORT OF THE ATTORNEY: Mr. Nugent had the following items for Public Session.	REPORT OF THE ATTORNEY
Mr. Nugent stated that the District and a certain District employee agreed to a Settlement. The Board is aware of the terms of the agreement and Mr. Nugent asked for a motion approve the Settlement Agreement presented.	SETTLEMENT AGREEMENT

On a motion by Mr. Maffea, seconded by Mr. Emeagwali, the Board approved the Settlement Agreement between the District and a certain District employee as follows:

Motion Carried Unanimously

PRESIDENT'S REMARKS

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Mr. Nugent asked for a motion to rollover unused vacation days for a District **ROLLOVER OF** VACATION DAYS Administrator, whose job requires extensive time and was required to be at the District.

On a motion by Mr. Emeagwali, seconded by Ms. Taylor-Bass, the Board approved the rollover of vacation days for a District Administrator as follows:

Motion Carried Unanimously

This concluded the Report of the Attorney.

Mr. Jaime then turned the meeting over to Mr. Harper for the report of the Superintendent.

REPORT OF THE SUPERINTENDENT

Mr. Harper said good evening to the audience and welcomed everyone to the August Board of Education Meeting. Mr. Harper stated that the summer programs were well attended. The extended summer program is still going on. In fact, Mr. Softee is making a stop at the Alden Terrace School, providing free ice cream for the children.

Mr. Harper then gave the report of the Superintendent.

On a motion Mr. Meikle, seconded by Mr. Emeagwali, the Board approved the following PROFESSIONAL Professional Leave of Absence: LEAVE OF ABSENCE

STOTIS, JANIINE- Area of Employment: AIS Teacher; Building Assignment: Clara H. Carlson School; Effective Date: 9/14/18; Duration of Leave: 9/14/18-10/29/18, unpaid; Reason: District Child Rearing Leave; Service to District: 1 year

The Board also approved the following Professional Appointments:

ANZALONE, ALEXANDREA- Area of Employment: Special Education Teacher: Salary: \$64,247, MA Step 1; Certification: Students with Disabilities 1-6 (Initial)/ Childhood Education 1-6 (Initial); Effective Date: 9/4/18; Building Assignment: Clara H. Carlson School; Probationary Period: Pursuant to Education Law Sections 3012-c and/or 3012-d be placed on probation from 9/4/18 to 8/31/22 except that to be granted tenure the teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and or 3012-d of either effective or highly effective in the two (2) preceding years; if the teacher receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. The term classroom teacher or teacher is used as such terms are defined in 8 NYCRR Sections 30-2.2 and 30-3.2.

REPORT OF THE

PROFESSIONAL APPOINTMENTS

SUPERINTENDENT

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<u>GIARDINA, JOSEPH</u>- Area of Employment: Leave Replacement (Physical Education); Salary: PROFE \$55,688 BA Step 1; Effective Date: 9/4/18-2/1/19; Building Assignment: Alden Terrace School/ Gotham Avenue School/ Clara H. Carlson School; Probationary Period: No probation and no tenure involved.

<u>MORRINGIELLO, NICOLE</u>- Area of Employment: Leave Replacement (Special Education); Salary: \$64,247 MA Step 1; Effective Date: 9/4/18-2/1/19; Building Assignment: Covert Avenue School; Probationary Period: No probation and no tenure involved.

<u>CONNOR, LISA</u>- Area of Employment: Pre-K Teacher; Salary: \$42,000; Effective Date: 9/4/18-6/19/19; Building Assignment: Alden Terrace School; Probationary Period: No Probation and No Tenure Involved

MAYORGA, ANA- Area of Employment: Pre-K Teacher; Salary: \$42,000; Effective Date: 9/4/18-6/19/19; Building Assignment: Clara H. Carlson School; Probationary Period: No Probation and No Tenure Involved

DARA, BRIANNA- Area of Employment: Building Substitute Teacher; Salary: \$42,000; Effective Date: 9/4/18-6/19/19; Building Assignment: Alden Terrace School; Probationary Period: No Probation and No Tenure Involved

<u>TERZULLI, GABRIELLA</u>- Area of Employment: Literacy Specialist; Salary: \$42,000 (9/4/18-6/19/19; \$240 daily for additional 5 days beyond 6/19/19); Effective Date: 9/4/18-6/26/19; Building Assignment: Clara H. Carlson School; Probationary Period: No Probation and No Tenure Involved

<u>ROGERS, GABRIELLE</u> Area of Employment: Building Substitute Teacher; Salary: \$42,000; Effective Date: 9/4/18-6/19/19; Building Assignment: Alden Terrace School; Probationary Period: No Probation and No Tenure Involved

ZHAO, VICKY- Area of Employment: Building Substitute Teacher; Salary: \$42,000; Effective Date: 9/4/18-6/19/19; Building Assignment: Clara H. Carlson School; Probationary Period: No Probation and No Tenure Involved

BORCHERS, KRISTINA- Area of Employment: Building Substitute Teacher; Salary: \$42,000; Effective Date: 9/4/18-6/19/19; Building Assignment: Covert Avenue School; Probationary Period: No Probation and No Tenure Involved

<u>TROICI, LORRAINE</u>- Area of Employment: Building Substitute Teacher; Salary: \$42,000; *Effective Date*: 9/4/18-6/19/19; *Building Assignment*: Gotham Avenue School; *Probationary Period*: No Probation and No Tenure Involved

<u>RAPPAZZO, ALEXANDRIA</u>- Area of Employment: Building Substitute Teacher; Salary: \$42,000; Effective Date: 9/4/18-6/19/19; Building Assignment: Clara H. Carlson School; Probationary Period: No Probation and No Tenure Involved

PROFESSIONAL APPOINTMENTS

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MCLARNEY, MICHELLE- Area of Employment: Building Substitute Teacher; Salary: PROFESSIONAL. \$42,000; Effective Date: 9/4/18-6/19/19; Building Assignment: Clara H. Carlson School; Probationary Period: No Probation and No Tenure Involved

The Board further approved the following Continuation of Employment for the following CONTINUATION Professional for the 2018-2019 school year: OF EMPLOYMENT

REIGEL, KELSEY- Area of Employment: Permanent Substitute Teacher (Elementary); Salary: As per Teacher's Contract; Effective Date: 9/4/18-6/30/19; Building Assignment: Covert Avenue School; Probationary Period: No Probation and No Tenure Involved

The Board also approved the following Professional Changes in Status:

LOMBINO, CARROLL ANNE- Area of Employment: From: Elementary Teacher To: AIS Teacher; Certification: Childhood Education 1-6 (Professional)/ Literacy B-6 (Professional); Salary: \$98,624; Effective Date: 9/4/18; Building Assignment: Clara H. Carlson School; Probationary Period: 9/4/18 - 8/31/21 except that to be granted tenure the teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and or 3012-d of either effective or highly effective in the (2 years) preceding years; if the teacher receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. The term classroom teacher or teacher is used as such terms are defined in 8 NYCRR Sections 30-2.2 and 30-3.2.

Reason: Previously granted tenure

YUHAS, STEPHANIE- Area of Employment: From: Literacy Specialist to: Leave Replacement (AIS); Certification: Childhood Education 1-6 (Professional)/ Literacy B-6 (Professional); Salary: \$64,247 MA Step 1; Effective Date: 9/4/18-1/31/19; Building Assignment: Clara H. Carlson School; Probationary Period: No Probation and No Tenure Involved

BUCHANAN, VANESSA- Recommend that the probationary period for Vanessa Buchanan, set by the Board on 12/6/16 be amended to a three (3) year probationary period for her assignment as an Permanent Substitute Elementary Teacher effective 9/1/16, and the probationary period to continue to 8/31/19 except that to be granted tenure the teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and or 3012-d of either effective or highly effective in the two (2) preceding years; if the teacher receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. The term classroom teacher or teacher is used as such terms are defined in 8 NYCRR Sections 30-2.2 and 30-3.2.

Reason: Previously tenured

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

CHANGES IN STATUS

APPOINTMENTS

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On a motion by Mr. Emeagwali, seconded by Ms. Taylor-Bass, the Board approved the CIVIL SERVICE following Civil Service Changes in Status:

The following Civil Service employee will complete his probationary period and is recommended for permanent status on the dates indicated:

Name	<u>Classification</u>	End <u>Probation</u>	Effective
Justin Silva	Cleaner	8/15/18	8/16/18

<u>CUGLIARI, ELISABETTA</u>- Area of Employment: From: Food Service Helper Part-time Substitute To: Food Service Helper; Salary: \$15.91 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: Alden Terrace School; Effective Date: 9/6/18 pending Civil Service approval

STEVENSON, AISHA- Area of Employment: From: Bus Attendant Part-time Substitute To: Bus Attendant 10-months; Salary: \$20.16 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: Transportation; Effective Date: 8/29/18 pending Civil Service approval

<u>FOGGIE JR., ROY</u>- Area of Employment: From: Bus Driver Part-time Substitute To: Bus Driver 10-months; Salary: \$23.75 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: Transportation; Effective Date: 8/29/18 pending Civil Service approval

<u>CABRERA, PATRICIA</u>- Area of Employment: From: Bus Attendant Part-time Substitute To: Bus Attendant 10-months; Salary: \$20.16 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: Transportation; Effective Date: 9/6/18 pending Civil Service approval

The Board also approved the following Civil Service Terminations:

CIVIL SERVICE TERMINATIONS

The following Civil Service employees are terminated, effective 8/2/18, due to no service to the District:

Oscar D. Salgado	Cleaner Part-time Substitute		
Natalie Marshall-Joseph	Teacher Aide Part-time Substitute		

The Board further approved the following Civil Service Resignations:

CIVIL SERVICE RESIGNATIONS

<u>WILLIAMS, DEBRA</u> - Area of Employment: Teacher Aide; Building Assignment: Covert Avenue School; Effective Date: 6/26/18; Service to District: 13 years, 2 months; Reason: Personal

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TREVINO, MARIA - Area of Employment: Teacher Aide; Building Assignment: Alden CIVIL SERVICE RESIGNATIONS Terrace School; Effective Date: 7/16/18; Service to District: 9 months; Reason: Personal

Lastly, the Board approved the following Civil Service Retirement:

BERKE, MARIA Area of Employment: Senior Typist-Clerk; Building Assignment; PPS; Effective Date: 8/25/18; Service to the District: 23 years, 10 months

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Cantara, seconded by Mr. Maffea, the Board received the Committee COMMITTEE ON SPECIAL EDUCATION. on Special Education and Preschool Special Education designations and program PRESCHOOL placements for the Evaluation Placements, Reviews of Program and I.E.P. Modifications of EDUCATION/504 COMMITTEE students and 504 Committee recommendations. RECOMMENDATIONS

Motion Carried Unanimously

On a motion by Ms. Taylor-Bass, seconded by Mr. Maffea, the Board approved the following:

STUDENT INTERNS

The Board approved the following psychologist/social worker student interns for the 2018-2019 school year:

Karl Gonzalez	Psychologist Intern assigned to Clara Carlson School
Amanda Milazzo	Social Worker Intern assigned to Clara Carlson School
Jessica Posey	Psychologist Intern assigned to Dutch Broadway School
Joanna Grasso	Psychologist Intern assigned to Stewart Manor School

CPSE/CSE MEETINGS

The Board approved Maria Tuccillo to participate in the CPSE/CSE meetings from June 27, 2018 through August 31, 2018 at a rate of \$50.00 per hour, on an as needed basis.

TRANSLATION SERVICES

The Board authorized the following translator to work with our professional staff and students during the 2018-2019 school year, at a rate of \$25.00 per hour:

Nasreen Ghani

CPSE/CSE MEETING PARTICIPATION

CIVIL SERVICE RETIREMENT

TRANSLATION SERVICES

STUDENT INTERNS

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Transcend Language Services

The Board authorized **Transcend Language Services** to implement translation services. Transcend Language Services agrees to perform the following services for the District: Interpretating and translating NYS Assessments, school examinations, parent teacher meetings, school admission seminars, etc. at the following rates: \$280.00 three hours minimum per assignment which includes travel time for interpreters. If any assignment goes beyond the three hours, overtime will be paid at a rate of \$70.00 per 30 minute increments. For Spanish Consultant Services the fee will be \$200.00 per session up to three hours additional time at a rate of \$50.00 per hour with 15 minute increments.

PROHIBITON AGAINST MEAL SHAMING PLAN

The Board approved the revised *Prohibition Against Meal Shaming Plan*. The plan may be found in the backup pages in the Board Book of August 1, 2018.

GRANT TO THE DISTRICT

The Board approved a Grant Agreement between the Covert Avenue School PTA and the Elmont UFSD in the amount of \$750.00. The Grant is for the sole and express purpose of purchasing 11 specified titled DVDs and 7 Wegner Classic 50 Music Stands. All purchases are subject to approval by the District.

SECOND READING POLICY # 3820 AND POLICY # 8040

The Board was presented, for a second reading, **Policy # 3820 Disaster Recovery Plan** and **Policy # 8040 Wellness Policy on Physical Activity and Nutrition**

A copy of the policies above can be found in the backup pages in the Board Book of August 1, 2018.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

ITEMS NOTED FOR THE MINUTES

USE OF FACILITIES

Request for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of August 1, 2018.

WORKERS' COMPENSATION

Employees who are on a leave of absence due to Workers' Compensation cases still pending are enclosed in the back-up pages of the Board Book of August 1, 2018.

TRANSLATION SERVICES

REVISED PROHIBITION AGAINST MEAL SHAMING PLAN

GRANT TO THE DISTRICT-COVERT AVENUE PTA

SECOND READING

POLICY #3820 POLICY #8040

ITEMS NOTED FOR THE MINUTES USE OF FACILITIES

WORKERS' COMPENSATION

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FAMILY AND MEDICAL LEAVE OF ABSENCE

The following employee is on a leave of absence under the Family and Medical Leave Act:

Name	Position	Duration of Leave	

Brianne Locke Clerk 10-months 12 weeks

BUDGETARY TRANSFERS UNDER \$5,000

The Board authorized budgetary transfers under \$5,000, as per backup pages in the Board Book of August 1, 2018.

SCHEDULE OF DISBURSEMENTS AND WARRANTS

On a motion by Mr. Meikle, seconded by Mr. Maffea, the Board approved the backup booklet entitled "Schedule of Disbursements and Warrants # 45-47; 23-24; 21-22; 17; 48-52; and 9" which is filed in the "bulky" document file.

Motion Carried Unanimously

TREASURER'S REPORT

On a motion by Mr. Maffea, seconded by Mr. Cantara, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of June 30, 2018.

Motion Carried Unanimously

On a motion by Mr. Meikle, seconded by Mr. Maffea, the Board approved the following Business Items:

Budgetary transfers over \$5,000, for the 2017-2018 budget and the 2018-2019 budget as per backup pages in the Board Book of August 1, 2018.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

<u>ITEMS NOTED FOR THE MINUTES</u>: (The following report items prior to final payables and closing)

<u>Analysis of Revenue</u> – for the month of June 2018 appears in the backup pages of the Board Book of August 1, 2018.

FAMILY AND MEDICAL LEAVE OF ABSENCE

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BUDGETARY TRANSFERS UNDER \$5,000

SCHEDULE OF DISBURSEMENTS AND WARRANTS

TREASURER'S REPORT

BUDGETARY TRANSFERS OVER \$5,000

ITEMS NOTED FOR THE MINUTES

ANALYSIS OF REVENUE

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			,	
<u>General Fund Schedule of Receivables</u> - General Fund Schedule of Receivables for the month of June 2018 appears in the backup pages of the Board Book of August 1, 2018.				GENERAL FUND SCHEDULE OF RECEIVABLES
Monthly Budget Status Report - General, Capital and Special Aid Fund Budget Status Reports for the period ending June 30, 2018 appear in the backup pages of the Board Book of August 1, 2018.			MONTHLY BUDGET STATUS REPORT	
Various Fund Trial Balances - Trial Balance R Expendable Trust, Special Aid, and Non-Expend appear in the backup pages of the Board Book of	lable Tr	ust fo	or the period ending June 2018	VARIOUS FUND TRIAL BALANCES
<u>General Fund Cash Flow Statement</u> - General Fu Flow Projection as of July 31, 2018 appear in the 1, 2018.				GENERAL FUND CASH FLOW STATEMENT
<u>General Fund – Fund Balance Estimate</u> - Estim 2018 appear in the backup pages of the Board Bo				GENERAL FUND- FUND BALANCE ESTIMATE
<u>Collateral Analysis</u> - Collateral Analysis for period ending June 2018 appear in the Board Book of August 1, 2018.			COLLATERAL ANALYSIS	
School Meals Profit and Loss Statement - School month of June 2018 appear in the backup pages of				SCHOOL MEALS PROFIT AND LOSS STATEMENT
Custodial/Transportation Overtime				CUSTODIAL/
Breakdown Custodial/Transportation Overtime:				TRANSPORTATION OVERTIME
Cust./Trans. Overtime – July 31, 2018		\$	5,523.32	
Overtime paid Year to Date		\$	5,523.32	
Cust./Trans.Overtime - July, 2017 - June, 2018		\$1	46,783.92	
VANDALISM TALLIES FOR JULY 2018				VANDALISM TALLIES FOR JULY 2018
Alden Terrace	\$	0		
Clara H. Carlson	\$	0		
Covert Avenue	\$	0		
Dutch Broadway Gotham Avenue	¢	0		
Stewart Manor	\$	0		
PPS	\$	0		
Elmont Road	<u>\$</u> \$	0		
Year-to-Date	\$	0		
Previous Year-to-Date	\$	0		

Mr. Harper completed the report of the Superintendent.

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ANNOUNCEMENTS **ANNOUNCEMENTS:** None COMMITTEE COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None REPORTS AND INFORMATIONAL ITEMS **OLD BUSINESS:** None OLD BUSINESS **NEW BUSINESS:** None NEW BUSINESS **LEGISLATIVE ITEMS:** LEGISLATIVE ITEMS Mr. Jaime stated that Senator Kaminsky would be stopping by the meeting this evening. He will be presenting a check for \$15,000 to the District for building aide. **ITEMS FOR FUTURE CONSIDERATION:** ITEMS FOR FUTURE CONSIDERATION Mr. Harper stated the District is getting tremendously positive responses to the Uniform sales, online as well as direct purchase. We are looking forward to our children wearing uniforms starting September 6, 2018, the first day of school.

AUDIENCE ITEMS: None

NEXT MEETING:

Mr. Jaime announced that the next Board of Education Meeting will be Thursday, September 6, 2018, at Elmont Road @ 8:00 PM.

ADJOURNMENT:

On a motion by Mr. Cantara, seconded by Ms. Taylor-Bass, the Board adjourned the meeting at 8:15 PM.

Motion Carried Unanimously

Submitted by,

Diana Delahanty

Diana Delahanty **District** Clerk

September 6, 2018 Date Approved

AUDIENCE ITEMS

NEXT MEETING

ADJOURNMENT