REGULAR MEETING JANUARY 8, 2019

VOLUME XXXVIII, PAGE 105 ELMONT, NEW YORK

ROLL CALL

# **BOARD OF EDUCATION**

## **REGULAR MEETING**

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Alden Terrace School on Tuesday, January 8, 2019.

BOARD MEMBERS PRESENT: Michael A. Jaime, President

Tameka Battle-Burkett, Vice President

Michael Cantara Patrick O. Emeagwali Sheldon Meikle Karen Taylor-Bass

BOARD MEMBER ABSENT: Anthony S. Maffea, Sr.

ADMINISTRATIVE PERSONNEL PRESENT:

Mr. Albert Harper Superintendent of Schools

Mr. Kenneth Rosner Director of Curriculum & Instruction

Mrs. Stephanie Muller Director of Pupil Personnel and Special Education

Mr. David Polizzi Director of School Facilities & Operations

Mr. Fernando DeBartolo Director of Technology

Mr. David Spinnato Director of Curriculum-Technology

Colum P. Nugent School Attorney
Diana Delahanty District Clerk

ADMINISTRATIVE PERSONNEL ABSENT: Kathy Safrey, Assistant to the Superintendent

CONSULTANT PRESENT: Mr. Thomas W. Galante

EXECUTIVE SESSION:

EXECUTIVE SESSION

Executive session convened at 6:30 PM on a motion by Ms. Battle-Burkett, seconded by Mr. Emeagwali.

Yes – 6 No- 0 Abstain- 0 Motion Carried Unanimously

PUBLIC SESSION: Public session

On a motion by Ms. Battle-Burkett, seconded by Mr. Emeagwali, the Board reconvened in Public Session at 8:00 PM.

Yes -6 No- 0 Abstain- 0 Motion Carried Unanimously

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Mr. Jaime called the meeting to order. Mr. Jaime led the pledge of allegiance.

PLEDGE OF ALLEGIANCE

Mr. Jaime welcomed everyone to the January Board of Education meeting and turned the meeting over to Ms. Warfield.

Ms. Warfield welcomed everyone to the Alden Terrace School. Ms. Warfield introduced Dr. Garcia, Assistant Principal of Alden Terrace School. Ms. Warfield noted the emergency exits.

WELCOME AND MUSICAL PRESENTATION

Ms. Warfield introduced Mr. Tilles and the Alden Terrace Ivory Keys. The students played *Ode to Joy* on digital keyboards.

Ms. Warfield introduced Ms. Bukauskas and the 5<sup>th</sup> and 6<sup>th</sup> grade select chorus. They performed a Motown hit, *The Way You Do the Things You Do*.

Ms. Warfield turned the meeting over to Mr. Jaime.

On a motion by Mr. Emeagwali, seconded by Mr. Cantara, the Board approved the agenda, which was distributed to the audience, as follows:

APPROVAL OF THE

Yes – 6 No- 0 Abstain- 0 Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Ms. Taylor-Bass, the Board approved the minutes of the Regular Meeting of December 4, 2018 and the Special Meeting of December 10, 2018, as follows:

APPROVAL OF THE MINUTES

Yes – 6 — No- 0 — Abstain- 0 Motion Carried Unanimously

## PRESIDENT'S REMARKS:

PRESIDENT'S REMARKS

Mr. Jaime welcomed everyone to the first meeting of the new year. On behalf of the Board and myself, I would like to wish everyone a happy new year. As we move toward the second half of the new year, we look to continue all the good things we are doing.

Mr. Jaime stated that Mr. Harper, Ms. Taylor-Bass and he had the opportunity to meet with the Student Council at a breakfast on Saturday. It was very informative. The scholars and teachers made good suggestions. Mr. Jaime thanked the Administrators for attending.

Mr. Harper thanked the teachers who support the programs of the District and Ms. Lloyd for preparing a delicious breakfast. Mr. Harper stated there were some very good ideas from the advisors and students. Mr. Harper gave a special thanks to Ms. Gaspar, Ms. Bennett, Ms. Hernandez, Ms. Sidor, Mr. Smith, Mr. Verdi, Ms. McConnell, Ms. Bascetta and Ms. Defalco.

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## **VICE PRESIDENT'S REMARKS:**

VICE PRESIDENT'S REMARKS

Good evening. Ms. Battle-Burkett wished everyone a Happy, Healthy New Year.

Mr. Jaime gave an update on the traffic incidents that have been occurring in the area of Dutch Broadway and Elmont Road. He stated that another child was hit by a car on Ridge Drive on December 20<sup>th</sup> @ 6:15 PM. The driver left the scene. He stated that Mr. Ambrosino indicated to the Sewanhaka District that he is working to make that area a school safety zone. Mr. Jaime stated that he will give us updates on the progress of the school safety zone.

Mr. Jaime asked everyone to be mindful when approaching a school zone...drive slowly.

**AUDIENCE ON AGENDA ITEMS:** None

AUDIENCE ON AGENDA ITEMS

CORRESPONDENCE: None

CORRESPONDENCE

#### REPORT OF THE ATTORNEY:

REPORT OF THE ATTORNEY

Mr. Nugent had the following report for Public Session.

Mr. Nugent stated there was a Memorandum of Agreement between the Elmont Union Free School District and Local 1181- 1061 (Bus Drivers and Matrons). The Board is familiar with the terms and conditions of the Memorandum of Agreement. Mr. Nugent asked for a motion to accept the Transportation Memorandum of Agreement, which runs from July 1, 2017-June 30, 2020.

APPROVAL OF THE MOA BETWEEN LOCAL 1181-1061 AND THE ELMONT

On a motion by Ms. Battle-Burkett, seconded by Ms. Taylor-Bass, the Board approved the Memorandum of Agreement between the Elmont Union Free School District and Local 1181-1061, as follows:

Yes –6 No- 0 Abstain- 0 Motion Carried Unanimously

This concluded the report of the attorney.

Mr. Jaime turned the meeting over to Mr. Harper for the Report of the Superintendent.

### REPORT OF THE SUPERINTENDENT:

REPORT OF THE SUPERINTENDENT

Mr. Harper said good evening to the audience and welcomed everyone to the January Board of Education Meeting. Mr. Harper thanked Mr. Tilles, Ms. Bukauskas and the students for a wonderful musical presentation. Mr. Harper stated that Mr. Tilles brought that award winning piano program to our District.

Mr. Harper thanked Mr. Polizzi and the custodial/ maintenance for their hard work over the break. He stated that the buildings are pristine.

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Mr. Harper then gave the report of the Superintendent.

REPORT OF THE SUPERINTENDENT

On a motion by Mr. Meikle, seconded by Mr. Cantara, the Board approved the following Professional Family and Medical/District Child Rearing Leaves of Absence:

PROFESSIONAL FAMILY AND MEDICAL/DISTRICT CHILD REARING LEAVES OF ABSENCE

MODRUSON, ANTONELLA- Area of Employment: Speech Teacher; Building Assignment: Covert Avenue School; Effective Date: 11/5/18\*\*-6/30/19, unpaid\*; Reason: Family and Medical/District Child Rearing Leave

BECK, LINDA- Area of Employment: Speech Teacher; Building Assignment: Alden Terrace School; Effective Date: 2/25/19-5/24/19\*\*, unpaid\*; Reason: District Child Rearing Leave

The Board also approved the following Professional Appointment:

PROFESSIONAL APPOINTMENT

SINGLETON-COYNE, MOLLY- Tenure Area: Speech Teacher: Salary: \$64,247 annually; Certification: Speech & Language Pathology; Effective Date: 1/17/19; Initial Assignment: Covert Avenue School; Probationary Period: probation from 1/17/19 to 1/16/23 except that to be granted tenure the teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years; if the teacher receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time. The term classroom teacher or teacher is used as such terms are defined in 8 NYCRR Sections 30-2.2 and 30-3.2.

The Board further approved the following Professional Change in Status:

PROFESSIONAL CHANGE IN STATUS

<u>PALMA, ALYSSA-</u> Area of Employment: From: Literacy Specialist To: Leave Replacement (Special Education); Certification: Childhood Education 1-6 (Initial)/ Literacy B-6 (Initial)/ Early Childhood Education B-2 (Initial)/ SWD 1-6 (Initial)/ SWD B-2 (Initial); Salary: \$64,247 MA Step 1; Effective Date: 2/1/19\*-6/30/19; Building Assignment: Covert Avenue School; Probationary Period: No Probation and no tenure involved

\*Effective date should be 1/24/19-6/30/19

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

<sup>\*</sup>Includes Family and Medical Leave from 11/5/18\*\*-2/4/19

<sup>\*\*</sup>Listed as 11/2/18 in the Report of the Superintendent. Correct date is 11/5/18.

<sup>\*</sup>Includes Family and Medical Leave from 2/25/19-5/24/19

<sup>\*\*</sup>Listed as 4/5/19 in the Report of the Superintendent. Correct date is 5/24/19.

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On a motion by Mr. Emeagwali, seconded by Ms. Battle-Burkett, the Board approved the following Civil Service Substitute Appointments:

REPORT OF THE SUPERINTENDENT

BANGAY TRYE, NYANDA - Area of Employment: Teacher Aide Part-time Substitute; Salary: \$13.00 hourly; Building Assignment: District-wide; Effective Date: 1/9/19 pending APPOINTMENTS Civil Service and medical approval

CIVIL SERVICE

DOBBINS, AMANDA - Area of Employment: Teacher Aide Part-time Substitute; Salary: \$13.00 hourly; Building Assignment: District-wide; Effective Date: 1/9/19 pending Civil Service and medical approval

LOKHANDWALA, MUBINA - Area of Employment: Teacher Aide Part-time Substitute; Salary: \$13.00 hourly; Building Assignment: District-wide; Effective Date: 1/9/19 pending Civil Service and medical approval

MIAN, RUKHSANA - Area of Employment: Teacher Aide Part-time Substitute; Salary: \$13.00 hourly; Building Assignment: District-wide; Effective Date: 1/9/19 pending Civil Service and medical approval

PETERKIN, CAMILLEA - Area of Employment: Teacher Aide Part-time Substitute; Salary: \$13.00 hourly; Building Assignment: District-wide; Effective Date: 1/9/19 pending Civil Service and medical approval

VASQUEZ, BARBARA - Area of Employment: Teacher Aide Part-time Substitute; Salary: \$13.00 hourly; Building Assignment: District-wide; Effective Date: 1/9/19 pending Civil Service and medical approval

<u>VIEL</u>, <u>JACKLYN ANTHONY</u> - Area of Employment: Teacher Aide Part-time Substitute; Salary: \$13.00 hourly; Building Assignment: District-wide; Effective Date: 1/9/19 pending Civil Service and medical approval

The Board further approved the following Civil Service Changes in Status:

BELGRAVE, IVAN- Area of Employment: From: Cleaner Part-time Substitute To: Cleaner; Salary: \$36,893 annually; Probation: 26 weeks from Civil Service approval; Building Assignment: Dutch Broadway School; Effective Date: 1/9/19 pending Civil Service approval

BRUCELLA, FILOMENA- Area of Employment: From: Teacher Aide Part-time Substitute To: Teacher Aide; Salary: \$18.80 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: Stewart Manor School; Effective Date: 1/9/19 pending Civil Service approval

CUBA, KARINA- Area of Employment: From: Teacher Aide Part-time Substitute To: Teacher Aide; Salary: \$18.80 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: Clara H. Carlson School; Effective Date: 1/14/19 pending Civil Service approval

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<u>CUGLIARI, ELISABETTA</u>- Area of Employment: From: Food Service Helper To: Food Service Helper Part-time Substitute; Salary: \$13.95 hourly; Probation: None; Building Assignment: District-wide; Effective Date: 12/22/18 pending Civil Service approval

REPORT OF THE SUPERINTENDENT

GARCIA, EUNICE- Area of Employment: From: Teacher Aide To: Teacher Aide Parttime Substitute; Salary: \$13.00 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: District-wide; Effective Date: 12/1/18 pending Civil Service approval

CIVIL SERVICE SUBSTITUTE APPOINTMENTS

<u>IJAZ, RUMINA</u>- *Area of Employment:* From: Teacher Aide Part-time Substitute To: Teacher Aide; *Salary*: \$18.80 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Gotham Avenue School; *Effective Date*: 1/9/19 pending Civil Service approval

JAMES, GINA MARIE- Area of Employment: From: Teacher Aide Part-time Substitute To: Teacher Aide; Salary: \$18.80 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: Dutch Broadway School; Effective Date: 1/9/19 pending Civil Service approval

<u>PARRIS, NATASHIA</u>- Area of Employment: From: Teacher Aide Part-time Substitute To: Teacher Aide; Salary: \$18.80 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: Stewart Manor School; Effective Date: 12/1/18 pending Civil Service approval

<u>VEGA, ENERY</u> - Area of Employment: From: Teacher Aide To: Special Education Teacher Aide; Salary: \$20.65 hourly; Probation: None; Building Assignment: Clara H. Carlson School; Effective Date: 1/14/19 pending Civil Service approval

<u>VALERE, JIM STANLEY- Area of Employment:</u> From: Bus Driver To: Bus Driver Parttime Substitute; *Salary*: \$17.70 hourly; *Probation*: 26 weeks from Civil Service approval; *Building Assignment*: Transportation; *Effective Date*: 1/7/19 pending Civil Service approval

The Board approved the following Civil Service Termination effective 1/9/19 due to no service to the District:

CIVIL SERVICE TERMINATION

Hughor Beausejour

Teacher Aide Part-time Substitute

The Board also approved the following Civil Service Resignation:

CIVIL SERVICE RESIGNATION

<u>DALENCOUR-MURRAY</u>, <u>DJENANE</u>- Area of Employment: Bus Attendant; Building Assignment: Transportation; Effective Date: 12/7/18; Service to District: 5 years, 3 months; Reason: Personal

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Lastly, the Board approved the following Civil Service Retirement:

REPORT OF THE SUPERINTENDENT

DUROSEAU, JEAN- Area of Employment: Assistant School Bus Dispatcher; Building Assignment: Transportation; Effective Date: 3/1/19 end of day; Service to District: 20 years

CIVIL SERVICE RETIREMENT

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Cantara, seconded by Mr. Meikle, the Board received the Committee on Special Education and Preschool Special Education designations and program PRESCHOOL SPECIAL placements for the Evaluation Placements, Reviews of Program and I.E.P. Modifications of students and 504 Committee recommendations.

**COMMITTEE ON** SPECIAL EDUCATION/ **EDUCATION/504** COMMITTEE RECOMMENDATIONS

Motion Carried Unanimously

On a motion by Ms. Taylor-Bass, seconded by Ms. Battle-Burkett, the Board approved the following:

## **BILINGUAL PSYCHOLOGICAL EVALUATOR**

BILINGUAL PSYCHOLOGICAL **EVALUATOR** 

The Board approved the following vendor as a Non-contractual Psychologist. She will conduct bilingual psychological evaluations as needed.

Anu Raj, Psy. D. \$1400 - \$1500.00 per evaluation

### **PSYCHOLOGIST STUDENT**

**PSYCHOLOGIST** STUDENT

The Board also approved the following psychologist student for 1/15/2019 - 5/30/2019.

Courtney Owens Psychologist Extern assigned to Stewart Manor School

**VENDOR** VENDOR

The Board further approved the following vendor to provide two assemblies for the Clara H. Carlson Students, as per backup pages in the Board Book of January 8, 2019:

Bureau of Lectures, Inc.

CONSULTANT CONSULTANT

The Board authorized the following consultant to work with our professional staff and students during the 2018-2019 school year:

Nkenge Gilliam

Grade 4 Model UN

Fee \$50.00 per hour Conference Fee \$100.00

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The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

#### ITEMS NOTED FOR THE MINUTES

ITEMS NOTED FOR THE MINUTES

USE OF FACILITIES

USE OF FACILITIES

Request for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of January 8, 2019.

### WORKERS' COMPENSATION

WORKERS'
COMPENSATION

Employees who are on a leaves of absence due to Workers' Compensation cases still pending are enclosed in the back-up pages of the Board Book of January 8, 2019.

## FAMILY AND MEDICAL LEAVE OF ABSENCE

FAMILY AND MEDICAL LEAVE OF ABSENCE

The following employee is on a leave of absence under the Family and Medical Leave Act:

<u>Name</u> <u>Position</u> <u>Duration of Leave</u>

Corinne Kudel Speech Teacher 12 weeks- intermittent

### **BUDGETARY TRANSFERS UNDER \$5,000**

BUDGETARY TRANSFERS UNDER \$5,000

Requests for Budget Transfers under \$5,000 that have been approved by the Superintendent of Schools since the last Board meeting are enclosed in the backup pages of the Board Book of January 8, 2019.

On a motion by Ms. Battle-Burkett, seconded by Mr. Meikle, the Board approved the following:

#### **BUDGETARY TRANSFERS OVER \$5.000**

BUDGETARY TRANSFERS OVER \$5,000

The Board authorized budgetary transfers over \$5,000, as per backup pages in the Board Book of January 8, 2019.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

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### SCHEDULE OF DISBURSEMENTS AND WARRANTS

SCHEDULE OF DISBURSEMENTS AND WARRANTS

On a motion by Ms. Battle-Burkett, seconded by Ms. Taylor-Bass, the Board approved the backup booklet entitled "Schedule of Disbursements and Warrants #; 17-21; 9-11; 8-10; 4; and 18-23" which is filed in the "bulky" document file.

Motion Carried Unanimously

### TREASURER'S REPORT

TREASURER'S REPORT

On a motion by Mr. Meikle, seconded by Ms. Battle-Burkett, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of November 30, 2018.

Motion Carried Unanimously

#### ITEMS NOTED FOR THE MINUTES

ITEMS NOTED FOR THE MINUTES

<u>Analysis of Revenue</u> – for the period ending November 30, 2018, appears in the backup pages of the Board Book of January 8, 2019.

ANALYSIS OF REVENUE

<u>Schedule(s)</u> of <u>Receivables</u> – as of November 30, 2018, appears in the backup pages of the Board Book of January 8, 2019.

SCHEDULE OF RECEIVABLES

Monthly Appropriation Status Report- General, Capital and Special Aid Appropriation Status Reports for the period ending November 30, 2018 appears in the backup pages of the Board Book of January 8, 2019.

MONTHLY
APPROPRIATION
STATUS REPORT

<u>Various Fund Trial Balances-</u>Trial Balance Reports, General, Capital, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust for the period ending November 30, 2018 appears in the backup pages of the Board Book of January 8, 2019.

VARIOUS FUND TRIAL BALANCES

<u>Cash Flow Statements</u>- General Fund Cash Flow statements as of November 30, 2018 and Cash Flow Projection for the fiscal year 2018-2019 appears in the backup pages of the Board Book of January 8, 2019.

CASH FLOW STATEMENTS

<u>General Fund – Fund Balance Estimate</u>- General Fund Balance for the period ending December 31, 2018 appears in the backup pages of the Board Book of January 8, 2019.

GENERAL FUND-FUND BALANCE ESTIMATE

<u>Collateral Analysis</u>- Bank collateral balances for period ending November 2018 appear in the backup pages of the Board Book of January 8, 2019.

COLLATERAL ANALYSIS

<u>School Meals Profit and Loss Statement</u>- School Lunch Profit and Loss Statement for the period ending November 30, 2018 appears in the backup pages of the Board Book of January 8, 2019.

SCHOOL MEALS PROFIT AND LOSS STATEMENT

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Custodial/Transportation Overtime

CUSTODIAL/
TRANSPORTATION
OVERTIME

Breakdown Custodial/Transportation Overtime:

 Cust./Trans. Overtime – December 31, 2018
 \$ 8,252.55

 Overtime paid Year to Date
 \$ 39,538.82

 Cust./Trans.Overtime - July, 2017 - June, 2018
 \$146,783.92

VANDALISM TALLIES FOR DECEMBER 2018

### **VANDALISM TALLIES FOR DECEMBER 2018**

Alden Terrace	\$	0
Clara H. Carlson	\$	0
Covert Avenue	\$	0
Dutch Broadway	\$	0
Gotham Avenue	\$	0
Stewart Manor	\$	0
PPS	\$	0
Elmont Road	\$	0
	\$	0
Year-to-Date	\$	0
Previous Year-to-Date	\$	0
	·	

Mr. Harper invited everyone to attend the culminating activities for the Saturday Enrichment Program at Clara H. Carlson School. They are on Saturday at 10:15 AM.

Mr. Harper stated that three of our schools will be participating in the Robotics Competition at Mineola High School on January 26, 2019. Students from Alden Terrace School, Clara H. Carlson School and Gotham Avenue School will participate. We won awards the last three years.

Mr. Harper completed the report of the Superintendent.

COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None

COMMITTEE REPORTS AND INFORMATIONAL

ITEMS

. . . .

OLD BUSINESS

NEW BUSINESS: None

**OLD BUSINESS: None** 

**NEW BUSINESS** 

LEGISLATIVE ITEMS: None

LEGISLATIVE ITEMS

**AUDIENCE ITEMS**: None

AUDIENCE ITEMS

ANNOUNCEMENTS: None

ANNOUNCEMENTS

**NEXT MEETING:** 

NEXT MEETING

Mr. Jaime announced that the next Board of Education Meeting will be held on Tuesday, February 5, 2019, at the Elmont Road School @ 8:00 PM.

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Diona Delaharty

ADJOURNMENT:

ADJOURNMENT

On a motion by Mr. Cantara, seconded by Ms. Battle-Burkett, the Board adjourned the meeting at 8:22 PM.

Motion Carried Unanimously

Submitted by,

February 5, 2019

Date Approved

Diana Delahanty District Clerk