REGULAR MEETING MAY 2, 2017

VOLUME XXXVI, PAGE 175 ELMONT, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Clara H. Carlson School on Tuesday, May 2, 2017.

BOARD MEMBERS PRESENT:	Michael A. Jaime, President	ROLL CALL
	Anthony S. Maffea, Sr., Vice President	
	Tameka Battle-Burkett	
	Michael Cantara	
	Raymond Sims	
	•	

BOARD MEMBER ABSENT:	Kevin Denehy
	Patrick O. Emeagwali

ADMINISTRATIVE PERSONNEL PRESENT:

Mr. Albert Harper	Superintendent of Schools
Mrs. Kathleen Safrey	Director of Curriculum & Instruction
Mrs. Stephanie Muller	Director of Pupil Personnel and Special Education
Mr. David Polizzi	Director of School Facilities & Operations
Colum P. Nugent	School Attorney
Diana Delahanty	District Clerk

ADMINISTRATIVE PERSONNEL ABSENT:

CONSULTANT PRESENT: Mr. Thomas W. Galante

On a motion by Mr. Maffea, seconded by Mr. Sims, the Board convened in Executive EXECUTIVE Session at 6:30 PM.

Yes – 5 No- 0 Abstain- 0 Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Mr. Sims, the Board reconvened in Public Session PUBLIC SESSION at 7:55 PM.

Yes – 5 No- 0 Abstain- 0 Motion Carried Unanimously

Mr. Jaime led the pledge of allegiance.

PLEDGE OF ALLEGIANCE

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On a motion by Ms. Battle-Burkett, seconded by Mr. Maffea, the Board approved the agenda distributed to the audience as follows:

Yes –5 No-0 Abstain-0 Motion Carried Unanimously

On a motion by Mr. Sims, seconded by Mr. Cantara, the Board approved the minutes of the Regular Meeting of April 4, 2017 and the minutes of the Special Meeting of April 20, 2017 as follows:

> Yes – 5 No- 0 Abstain- 0 Motion Carried Unanimously

Mr. Rosner welcomed everyone to Clara H. Carlson School. He stated there were several awards being presented this evening to students with outstanding scores in NYSSMA and first place in the Long Island Children's Museum Contest.

PRESENTATION TO THE AMERICAN HEART ASSOCIATION

Ms. Natoli, Principal of the Covert Avenue School, and Mr. Smith, Physical Educator, presented a check to the American Heart Association in the amount of \$16,300. The money was raised by student participation in the *Hoops for Hearts and the Jump Rope for Heart* program. Mr. Smith and the students presented the check to Mr. Larry Pizer, youth market coordinator for the American Heart Association. Covert Avenue will be one of the top fundraisers on Long Island this year.

PRESENTATION TO COHEN'S CHILDREN'S HOSPITAL

Mr. Zucker, Principal of the Gotham Avenue School, and the Gotham Avenue Student Government presented a check to *Cohen's Children's Hospital* in the amount of \$700.

CREATE SOMETHING GREAT AWARD

Ms. Warfield presented a certificate to Laya Rossianno for her *Create Something Great* Sculpture. She created a musical instrument made of recycled materials. Her sculpture won second place in all of Nassau County.

VISUAL AND PERFORMING ARTS AWARDS

Mr. Harper invited the principals to present Visual and Performing Arts Awards to students that received Outstanding Grades.

Ms. Warfield presented awards to the students from Alden Terrace School for their outstanding performances at NYSSMA and/or students chosen to display their artwork at the Long Island Children's Museum.

PRESENTATION TO THE AMERICAN HEART ASSOCIATION

PRESENTATION TO COHEN'S CHILDREN'S HOSPITAL

CREATE SOMETHING GREAT AWARD

VISUAL AND PERFORMING ARTS AWARDS

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Mr. Rosner presented awards to the students from Clara H. Carlson School for their visual AND performances at NYSSMA and/or students chosen to display their artwork at the Long Island Children's Museum.

Ms. Natoli presented awards to the students from Covert Avenue School for their outstanding performances at NYSSMA and/or students chosen to display their artwork at the Long Island Children's Museum.

Ms. Buchanan presented awards to the students from Dutch Broadway School for their outstanding performances at NYSSMA and/or students chosen to display their artwork at the Long Island Children's Museum. Mrs. Buchanan also recognized three young ladies whose work was displayed in Albany.

Mr. Zucker presented awards to the students from Gotham Avenue School for their outstanding performances at NYSSMA and/or students chosen to display their artwork at the Long Island Children's Museum.

Mr. Mansfield presented awards to the students from Stewart Manor School for their outstanding performances at NYSSMA and/or students chosen to display their artwork at the Long Island Children's Museum.

Mr. Harper congratulated the students and recognized Art and Music Teachers for their hard work and dedication.

PRESENTATION OF CERTIFICATES OF APPRECIATION

Mr. Harper presented certificates of appreciation to three students for their *Empire State 2017* Dr. King Fine Arts and Essay display. (Jocelyn Ruiz, Jaylene Lopez and Tiffany Degannes)

PRESIDENT'S REMARKS

Mr. Jaime welcomed everyone to the May Board of Education at Clara H. Carlson School. Mr. Jaime congratulated the students for their accomplishments and the schools for their generous donations.

Mr. Jaime asked the teachers in the audience to stand and be recognized. It is teacher appreciation day and he expressed his gratitude to the teachers. Elmont teachers are the best teachers and the Board is grateful for all they do.

AUDIENCE ON AGENDA ITEMS: None

CORRESPONDENCE: None

CERTIFICATE OF APPRECIATION DR. KING FINE ARTS AND ESSAY DISPLAY

PRESIDENT'S REMARKS

AUDIENCE ON AGENDA ITEMS

CORRESPONDENCE

REGULAR MEETING MAY 2, 2017

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<u>REPORT OF THE ATTORNEY:</u>

Mr. Nugent had the following report for public session.

In accordance with New York State Law, a Budget Hearing must be conducted 10-14 days BUDGET HEARING prior to the Election. The Budget was adopted at the April 4, 2017 Board of Education Meeting, as required by statue, in the amount of \$86,409,734. This is the budget that will be put before the public on May 16, 2017. The tax levy is 0%. All the educational programs in place will continue. There will be no changes to the adopted budget. There were several budget input meetings where the public was invited to give suggestions prior to the budget adoption. Therefore, this meeting will serve as the budget hearing, as required by New York State Statute. The budget vote will take place on May 16, 2017, between the hours of 6 am and 9 pm at your designated polling place.

Anyone with questions on the budget can come to the microphone and ask questions at this time.

With no questions at this time, this concludes the budget hearing and this concludes the report of the attorney.

Mr. Jaime turned the meeting over to Mr. Harper for the report of the Superintendent.

<u>REPORT OF THE SUPERINTENDENT</u>

Mr. Harper said good evening to the audience stating it is wonderful to see an audience full of parents, teachers, cafeteria workers, teacher aides, clericals, custodians and community members.

Mr. Harper then gave the report of the Superintendent.

On a motion by Mr. Sims, seconded by Mr. Maffea, the Board approved the following **PROFESSIONAL** CHANGE IN **Professional Change in Status:** STATUS

ROSNER, KENNETH- Area: From: Elementary Principal To: Director of Curriculum and Instruction; Certification: School District Leader (Interim); Salary: \$155,000; Effective Date: 7/1/17; Initial Assignment: Elmont Road: Probationary Period: 7/1/17-6/30/20

The Board also approved the following Professional Resignations:

DIAZ, LUIS- Area of Employment: ESL Teacher; Building Assignment: Gotham Avenue School; Effective Date: 6/26/17; Service to District: 10 months; Reason: Personal

SIEGEL, STEPHANIE- Area of Employment: Building Substitute Teacher; Building Assignment: Alden Terrace School; Effective Date: 4/28/17; Service to District: 7 months; Reason: Personal

REPORT OF THE SUPERINTENDENT

PROFESSIONAL RESIGNATIONS

REPORT OF THE ATTORNEY

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The Board further approved the following Professional Retirements:

PROFESSIONAL RETIREMENTS

PIERSON, MARK- Area of Employment: Elementary Teacher; Building Assignment: Stewart Manor School; Effective Date: 7/1/17; Service to District: 32 years

MCKENNA, ADRIENNE- Area of Employment: Elementary Teacher: Building Assignment: Dutch Broadway School; Effective Date: 7/1/17; Service to District: 25 years, 5 months

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Sims, seconded by Ms. Battle-Burkett, the Board approved the CIVIL SERVICE following Civil Service Substitute Appointments:

SUBSTITUTE **APPOINTMENTS**

GERBASI, STEPHEN- Area of Employment: Cleaner Part-time Substitute; Salary: \$13.65 hourly; Building Assignment: District-wide; Effective Date: 5/3/17 pending Civil Service approval

CUNNINGHAM, SEAN- Area of Employment: Seasonal Cleaner; Salary: \$13.65 hourly; Building Assignment: District-wide; Effective Date: 6/27/17 pending Civil Service & Medical approval

DAVIS, JONATHON- Area of Employment: Seasonal Cleaner; Salary: \$13.65 hourly; Building Assignment: District-wide; Effective Date: 6/27/17 pending Civil Service & Medical approval

ESTIVERNE, MARIO- Area of Employment: Seasonal Cleaner; Salary: \$13.65 hourly; Building Assignment: District-wide; Effective Date: 6/27/17 pending Civil Service & Medical approval

FRIAS, JOHN PAUL- Area of Employment: Seasonal Cleaner; Salary: \$13.65 hourly; Building Assignment: District-wide; Effective Date: 6/27/17 pending Civil Service & Medical approval

PHILLIPS, TIMOTHY- Area of Employment: Seasonal Cleaner; Salary: \$13.65 hourly; Building Assignment: District-wide; Effective Date: 6/27/17 pending Civil Service & Medical approval

TUBRIDY EAMON- Area of Employment: Seasonal Cleaner; Salary: \$13.65 hourly; Building Assignment: District-wide; Effective Date: 6/27/17 pending Civil Service & Medical approval

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The Board also approved the following Civil Service Changes in Status:

The following Civil Service employees will complete their probationary period and are recommended for permanent status on the date indicated:

		End	
Name	Classification	Probation	<u>Effective</u>
Scardina Allen	Teacher Aide	5/3/17	5/4/17
Harriet Glean	Teacher Aide	5/3/17	5/4/17
Ana Juarez-Garcia	Teacher Aide	5/3/17	5/4/17
Rodolfo Jimenez	Bus Driver 10 months	s 5/3/17	5/4/17
Wilbert Moore, Jr.	Bus Driver 10 months	s 5/3/17	5/4/17
Jose B. Suero	Bus Driver 10 months	s 5/3/17	5/4/17
Keith Delahanty	Bus Driver 10 months	s 5/3/17	5/4/17
Miguel Crispin	Bus Attendant 10 mor	nths 5/3/17	5/4/17
Jeff Saint Simon	Bus Attendant 10 mor	nths 5/3/17	5/4/17
Neryeda Marte Rosario	Bus Attendant 10 mor	nths 5/3/17	5/4/17
Olga Gatto	Typist Clerk 10 mont	hs 5/8/17	5/9/17

The Board further approved the following Civil Service Change in Status:

DELAHANTY, JOHN- Area of Employment: From: Bus Attendant Part-time Substitute To: Bus Driver 10 months; Salary: \$23.75 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: Transportation; Effective Date: 5/3/17 pending Civil Service approval

The Board approved the following Civil Service Resignation:

THOMAS, CHRISTOPHER- Area of Employment: Bus Driver Part-time Substitute; Building Assignment: Transportation; Effective Date: 3/24/17; Service to District: 3 months; Reason: Personal

Lastly, the Board approved the following Civil Service Retirements:

BOEHM, IRENE- Area of Employment: Stenographic Secretary; Building Assignment: Elmont Road; Effective Date: 6/30/17; Service to District: 11 years, 9 months

INGENITO, MARIE- Area of Employment: Teacher Aide; Building Assignment: Dutch Broadway School; Effective Date: 4/1/17; Service to District: 24 years, 7 months

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

CHANGES IN STATUS

CIVIL SERVICE RESIGNATION

CIVIL SERVICE RETIREMENTS

CIVIL SERVICE

REGULAR MEETING MAY 2, 2017

COMMITTEE ON SPECIAL EDUCATION

On a motion by Mr. Maffea, seconded by Mr. Cantara, the Board received the Committee on Special Education and Preschool Special Education designations and program placements for the Evaluation Placements, Reviews of Program and I.E.P. Modifications of students.

Motion Carried Unanimously

On a motion by Mr. Sims, seconded by Mr. Maffea, the Board approved the following:

SUMMER ENRICHMENT (Teacher Aide) SUMMER ENRICHMENT (Teacher Aide) The Board approved the employment of the following personnel as a Teacher Aide for TEACHER AIDE Summer Enrichment at the Clara H. Carlson School. The compensation rate will be TEACHER AIDE \$12.00 per hour, maximum 5 hours per day, for 12 days. (All appointments are pending Budget approval and student enrollment.)

Name School

Ann Napolitano Dutch Broadway School

CURRICULUM MAPPING (Teacher)

The Board approved the employment of the following Teacher for Curriculum Mapping in **TEACHER** Math and ELA. The compensation rate will be \$268.00 for a maximum of 10 days.

Kristine Bianco Alden Terrace School

PAYMENT RATE FOR ADMINISTRATORS (Principals and Assistant Principals)

RESOLVED, that the Board approved Administrators to be paid at their contractual hourly/daily rate when working or supervising approved work performed beyond the normal school day. This authorization shall be effective from July 1, 2016 and continue until June 30, 2017.

PRE-APPROVAL OF AUDIT COMMITTEE MEETING DATES FOR 2017-2018

The Board pre-approved the Audit Committee dates for the 2017-2018 school year. Official approval will take place at the Board's Reorganization Meeting in July. However, planning for the school calendar necessitates an earlier approval.

1 st Tuesday	September 5	6:30 PM	Elmont Road
1 st Tuesday	December 5	6:30 PM	Elmont Public Library
1 st Tuesday	June 5	6:30 PM	Dutch Broadway

PRE-APPROVAL OF AUDIT COMMITTEE MEETING DATES FOR 2017-2018

COMMITTEE ON SPECIAL EDUCATION

CURRICULUM MAPPING

PAYMENT RATE FOR ADMINISTRATORS

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PRE-APPROVAL OF BOARD OF EDUCATION MEETING DATES: 2017-2018

The Board also pre-approved the Board of Education Meeting dates for the 2017-2018 school year. Official approval will take place at the Board's Reorganization Meeting in July. However, planning for the school calendar necessitates an earlier approval.

RELIGIOUS HOLIDAYS

RELIGIOUS HOLIDAYS

The Board approved the Calendar of Religious Holidays for the 2017-2018 school year. See backup pages in the Board Book of May 2, 2017.

POLICIES	POLICIES- SECOND READING
SECOND READING- POLICY # 3110 PAYMENT DOCUMENT	#3110
The Board approved the second reading, Policy # 3110 Payment Document	
SECOND READING- POLICY # 3205 DELINQUENT AND BAD DEBT	#3205
The Board approved the second reading, Policy # 3205 Delinquent and Bad Debt	
SECOND READING- POLICY # 3410 BUDGET PLANNING POLICY	#3410
The Board approved the second reading, Policy # 3410 Budget Planning Policy	
SECOND READING- POLICY # 3420 ANNUAL BUDGET POLICY	#3420

The Board approved the second reading, Policy # 3420 Annual Budget Policy

REGULAR MEETING

PRE-APPROVAL OF BOARD OF **EDUCATION** MEETING DATES FOR 2017-2018

ELMONT, NEW YORK

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SECOND READING- PO	LICY # 3430 ADMINISTRATI	ON OF BUDGET POLICY	POLICIES- SECOND READING
The Board approved the se	cond reading, Policy # 3430 Ad	ministration of Budget Policy	#3430
SECOND READING- PO	LICY # 5251 FOOD SERVICE	MANAGEMENT	#5251
The Board approved the se	cond reading, Policy # 5251 Foo	od Service Management	
A copy of the policies above	can be found in the backup pages o	f the Board Book of May 2, 2017.	
The foregoing motion was	put to a roll call with the follow	ing results:	
	Motion Carried Unanin	nously	
ITEMS NOTED FOR THE	<u>MINUTES</u>		ITEMS NOTED FOR THE MINUTES
USE OF FACILITIES			USE OF FACILITIES
		y the Superintendent of Schools ges of the Board Book of May 2,	
WORKERS' COMPENSA	TION		WORKERS' COMPENSATION
	leave of absence due to Wo back-up pages of the Board Bo	rkers' Compensation cases still ok of May 2, 2017.	
FAMILY AND MEDICAL	LEAVES OF ABSENCE		FAMILY AND MEDICAL LEAVES
The following employees a	re on leaves of absence under th	e Family and Medical Leave Act:	OF ABSENCE
Name	Position	Duration of Leave	

Robert Cavaliere	Elementary Teacher	7-10 Days
Amy Gaddes	ESL Teacher	8 Weeks, 3 Days
*Dario Alexandre	Teaching Assistant	12 Weeks
Marjorie Etienne	Teaching Assistant	4-8 Weeks
Chandra Dunlap-Clarke	Bus Attendant 10 months	2 Weeks
Louis Corado	Custodian	12 Weeks

*Originally approved for 4-6 weeks by the Board on 3/7/17

BUDGETARY TRANSFERS UNDER \$5,000

Requests for Budget Transfers under \$5,000 that have been approved by the Superintendent of Schools since the last Board meeting are enclosed in the backup pages of the Board Book of May 2, 2017.

BUDGETARY TRANSFERS UNDER \$5,000

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On a motion by Mr. Maffea, seconded by Ms. Battle-Burkett, the Board approved the following bid awards to the following vendors, as per backup pages in the Board Book of May 2, 2017:

Bid #1-17/18 Custodial Supplies 44 items to I. Janvey	BID #1-17/18 CUSTODIAL SUPPLIES
16 items to American Paper 27 items to Knight 24 items to Ocean	
2 items to Wipe Tex 4 items to Central Poly	
3 items to Healthy Clean 1 items to All American Poly 6 items to Danforth	
Bid #2-17/18 Painting Supplies & Paint to Elmont Paint	BID #2-17/18
Bid #3-17/18 Electrical Supplies	PAINTING SUPPLIES
10 items to Avon 132 items to Aetna	BID #3-17/18 Electrical Supplies
Bid #4-17/18 Plumbing Supplies	BID #4-17/18 PLUMBING
6 items to Victoria 155 items to Babylon 83 items to C & L Plumbing	SUPPLIES
Bid #5-17/18 Carpentry Supplies	BID #5-17/18 CARPENTRY
99 items to Pioneer	SUPPLIES
Bid #6 17/18 Cooperative Bid	BID #6-17/18 COOPERATIVE
Bed bug services to Parkway Pest Services Hourly Pest Service Rate to Parkway Pest Services	BID PEST SERVICES
BUDGETARY TRANSFERS OVER \$5,000	BUDGETARY
The Board authorized budgetary transfers over \$5,000, as per backup pages in the Board Book of May 2, 2017.	TRANSFERS Over \$5,000

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

REGULAR MEETING MAY 2, 2017

SCHEDULE OF DISBURSEMENTS AND WARRANTS

On a motion by Mr. Maffea, seconded by Ms. Battle-Burkett, the Board approved the backup booklet entitled "Schedule of Disbursements and Warrants #56-68; 18; 19-20; 8; 39-47; and 3-4" which is filed in the "bulky" document file.

Motion Carried Unanimously

TREASURER'S REPORT

On a motion by Mr. Sims, seconded by Ms. Battle-Burkett, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of March 31, 2017.

Motion Carried Unanimously

ITEMS NOTED FOR THE MINUTES:

Analysis of Revenue - for the month of March 2017 appears in the backup pages of the Board Book of May 2, 2017.

General Fund Schedule of Receivables - General Fund Schedule of Receivables for the month of March 2017 appears in the backup pages of the Board Book of May 2, 2017.

Monthly Budget Status Report - General, Capital and Special Aid Fund Budget Status MONTHLY Reports for the period ending March 31, 2017 appears in the backup pages of the Board REPORT Book of May 2, 2017.

Various Fund Trial Balances - Trial Balance Reports, General, Capital, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust for the period ending March 2017 appears in the backup pages of the Board Book of May 2, 2017.

General Fund Cash Flow Statement - General Fund Cash Flow as of March 31, 2017 and Cash Flow Projection as of April 30, 2017 appear in the backup pages of the Board Book of May 2, 2017.

General Fund - Fund Balance Estimate - Estimated General Fund Balance for the period ending April 30, 2017 appears in the backup pages of the Board Book of May 2, 2017.

Collateral Analysis - Collateral Analysis for period ending March 2017 appears in Board Book of May 2, 2017.

School Meals Profit and Loss Statement - School Lunch Profit and Loss Statement for the SCHOOL MEALS month of March 31, 2017 appear in the backup pages of the Board Book of May 2, 2017.

SCHEDULE OF DISBURSEMENTS AND WARRANTS

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TREASURER'S REPORT

ITEMS NOTED FOR THE MINUTES

ANALYSIS OF REVENUE

GENERAL FUND SCHEDULE OF RECEIVABLES

BUDGET STATUS

VARIOUS FUND TRIAL BALANCES

GENERAL FUND CASH FLOW STATEMENT

GENERAL FUND-FUND BALANCE ESTIMATE

COLLATERAL ANALYSIS

PROFIT AND LOSS STATEMENT

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Custodial/Transportation Overtime			CUSTODIAL/
Cust./Trans. Overtime – April 30, 2017 Overtime paid Year to Date Cust./Trans.Overtime - July, 2015 - June, 2016		\$ 8,969.42 \$ 85,174.14 \$ 89,990.98	TRANSPORTATION OVERTIME
VANDALISM TALLIES FOR APRIL 2017			VANDALISM TALLIES
Alden Terrace	\$	0	
Clara H. Carlson	\$	0	
Covert Avenue	\$	0	
Dutch Broadway	\$	0	
Gotham Avenue	\$	0	
Stewart Manor	\$	0	
PPS	\$	0	
Elmont Road	<u>\$</u>	0	
	\$	0	
Year-to-Date	\$	75	
Previous Year-to-Date	\$	0	

Mr. Harper stated that he, Ms. Safrey, Ms. Muller and Ms. Palmore conducted numerous observations throughout the school year. He thanked the teachers for the outstanding job they do. "They are the main reason the children are so academically successful." He reminded the audience to vote on May 16th. You have the opporturnity to continue to support the wonderful things that happen in this school district. I can't tell you how to vote. I can ask you to come out that day or evening and vote. Keep the wonderful things that we have in Elmont going.

Mr. Harper completed the report of the Superintendent

COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None	COMMITTEE REPORTS AND INFORMATIONAL ITEMS
OLD BUSINESS: None	OLD BUSINESS
<u>NEW BUSINESS:</u> None	NEW BUSINESS
LEGISLATIVE ITEMS: None	LEGISLATIVE ITEMS
ANNOUNCEMENTS: None	ANNOUNCEMENTS
AUDIENCE ITEMS: None	AUDIENCE ITEMS

REGULAR MEETING MAY 2, 2017

NEXT MEETING:

Mr. Jaime announced that the next Board of Education Meeting is scheduled for Tuesday, June 6, 2017 at Dutch Broadway School @ 7:30 PM.

May 16th is a very important day for the Elementary Budget as well as the High School Budget and Library Budget.

ADJOURNMENT:

There being no further business, the Board adjourned the meeting at 8:32 PM on a motion by Mr. Maffea, seconded by Ms. Battle-Burkett.

Motion Carried Unanimously

Submitted by,

Diana Schaharty

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Diana Delahanty District Clerk

June 6, 2017 Date Approved NEXT MEETING

ADJOURNMENT