

APPROVED MINUTES of the Elmont Board of Education

REGULAR MEETING
JANUARY 5, 2016

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ELMONT, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Dutch Broadway School on Tuesday, January 5, 2016.

BOARD MEMBERS PRESENT: Michael A. Jaime, President
Anthony S. Maffea, Sr., Vice President
Kevin Denehy
Patrick O. Emeagwali
Raymond Sims
Leslyn Stewart

ROLL CALL

BOARD MEMBER ABSENT: Tameka Battle-Burkett

ADMINISTRATIVE PERSONNEL PRESENT:

Mrs. Stephanie Muller	Director of Pupil Personnel and Special Education
Colum P. Nugent	School Attorney
Diana Delahanty	District Clerk

ADMINISTRATIVE PERSONNEL ABSENT:

Mr. Albert Harper	Superintendent of Schools
Mrs. Kathleen Safrey	Director of Curriculum & Instruction
Mr. David Polizzi	Director of School Facilities & Operations

CONSULTANT ABSENT: Dr. Herb Brown

On a motion by Mr. Sims, seconded by Ms. Stewart, the Board convened in Executive Session at 6:30 PM.

EXECUTIVE
SESSION

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

On a motion by Mr. Sims, seconded by Mr. Emeagwali, the Board reconvened in Public Session at 8:00 PM.

PUBLIC SESSION

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

Mr. Jaime led the pledge of allegiance.

PLEDGE OF
ALLEGIANCE

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On a motion by Mr. Sims, seconded by Ms. Stewart, the Board approved the agenda which was distributed to the audience as follows:

APPROVAL OF THE
AGENDA

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Mr. Sims, the Board approved the minutes of the Regular Meeting of December 1, 2015 as follows:

APPROVAL OF THE
MINUTES

Yes – 5 No- 0 Abstain- 1 (Mr. Denehy)
Motion Carried Unanimously

On a motion by Mr. Emeagwali, seconded by Ms. Stewart, the Board approved the minutes of the Special Meeting of December 10, 2015, as corrected *:

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

*Mr. Maffea was not in attendance at the December 10, 2015 Special Meeting.

PRESIDENT’S REMARKS

PRESIDENT’S
REMARKS

Mr. Jaime welcomed everyone to the January Board of Education Meeting. Mr. Jaime wished everyone a Happy New Year and stated, “I hope you enjoyed the holiday season. Ms. Muller is sitting in for Mr. Harper this evening.”

VICE PRESIDENT’S REMARKS

VICE PRESIDENT’S
REMARKS

Mr. Maffea wished everyone a happy, healthy new year.

REPORT OF SEWANHAKA AND ELMONT MEMORIAL HIGH SCHOOL

REPORT OF
SEWANHAKA HIGH
SCHOOL

Mr. Denehy gave the report from Sewanhaka High School:

- The annual Holiday Toy Drive was again held this year. Members of SkillsUSA and the Green Club used money from their fundraisers to purchase toys, along with donations from faculty, staff and students. Over 100 toys were given to GYO to be distributed to children in the community.
- Alexandra Beckford and Krystal Julian were recognized for the NYS PTSA Reflections Theme Contest. They were two of five students selected to represent NYS in the National Competition.

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AUDIENCE ON AGENDA ITEMS: None

AUDIENCE ON
AGENDA ITEMS

CORRESPONDENCE: None

CORRESPONDENCE

REPORT OF THE ATTORNEY:

REPORT OF THE
ATTORNEY

Mr. Nugent had the following report for public session.

Mr. Nugent explained that the Board carefully examined a program and would like to make available, the *Heartland Payment Program*. This program would enable parents to use their credit card to pay for school lunch.

APPROVAL OF THE
HEARTLAND
PAYMENT PROGRAM

Mr. Nugent asked for a motion to approve the Heartland Payment Program.

On a motion by Mr. Maffea, seconded by Mr. Denehy, the Board approved the *Heartland Payment Program* as follows:

Yes – 6 No- 0 Abstain- 0
Motion Carried Unanimously

This concluded the report of the attorney.

Mr. Jaime turned the meeting over to Ms. Muller.

PRESENTATION TO SERGEANT GRIM

PRESENTATION TO
SERGEANT GRIM

Ms. Muller presented Sergeant Grim with a plaque from the District. Sergeant Grim has been serving in law enforcement for almost 30 years. In 1986 he was hired by the LIRR Police working in Brooklyn and Manhattan. In 1987 he was hired as a Nassau County Police officer. In 1993 Sergeant Grim was assigned to BSO (Bureau of Special Ops). In 1995 he was promoted to Sergeant and assigned to the 5th precinct. Since 2001 Sergeant Grim has overseen the POP unit (Special Patrols Detail). Sergeant Grim is also a proud board member of GYO.

Sergeant Grim thanked the community for the opportunity to serve. He introduced two of his undercover officers and his commanding officer. Sergeant Grim said he would like to thank Mr. Harper and Mr. DeBartolo. “It is the highest honor to receive an award from the people you serve.”

PRESENTATION TO COMMANDING OFFICER DEPUTY INSPECTOR BARTSCHERER

PRESENTATION TO
COMMANDING
OFFICER DEPUTY
INSPECTOR
BARTSCHERER

Mr. Dennis Jones, Executive Director of the Metro NY Concerns of Police Survivors stated, “On January 9th we will be celebrating Enforcement Appreciation Day. Tonight we would like to recognize Commanding Officer Deputy Inspector James F. Bartscherer from the 5th Precinct.”

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REPORT OF THE SUPERINTENDENT

REPORT OF THE
SUPERINTENDENT

Ms. Muller gave the report of the Superintendent.

On a motion by Mr. Emeagwali, seconded by Mr. Sims, the Board approved the following Professional Family and Medical/ District Child Rearing Leave:

PROFESSIONAL
FAMILY AND
MEDICAL/
DISTRICT CHILD
REARING LEAVE

BAUMGARTNER, JESSICA- *Area: Elementary Teacher; Building Assignment: Covert Avenue School; Effective Date: 2/22/16; Duration of Leave: 2/22/16-5/20/16, unpaid*; Reason: District Child Rearing Leave; Service to District: 14 years, 4 months*

The Board also approved the following Professional Extension of Family and Medical/ District Child Rearing Leave:

PROFESSIONAL
EXTENSION OF
FAMILY AND
MEDICAL/
DISTRICT CHILD
REARING LEAVE

SORRENTINO, MICHELLE- *Area: Elementary Teacher; Building Assignment: Currently on Child Rearing Leave; Effective Date: From: 8/31/15-1/31/16, unpaid To: 8/31/15-6/30/16, unpaid*; Reason: District Child Rearing Leave*

*Includes Family and Medical Leave from 8/31/15-11/20/15

Note: A leave of absence was originally approved by the Board on 7/1/15

The Board further approved the following Professional Change in Family and Medical/District Child Rearing Leave:

PROFESSIONAL
CHANGE IN
FAMILY AND
MEDICAL/
DISTRICT CHILD
REARING LEAVE

PERETZ, CORINNE- *Area: Special Education Teacher; Building Assignment: Alden Terrace School; Effective Date: From: 12/17/15-3/23/16, unpaid To: 12/1/15-3/10/16, unpaid*; Reason: District Child Rearing Leave*

*Includes Family and Medical Leave from 12/1/15-3/10/16

Note: A leave of absence was originally approved by the Board on 10/6/15

The Board approved the following Professional Appointment:

PROFESSIONAL
APPOINTMENT

WILLIAMS, CHRISTINE- *Area: English to Speakers of Other Languages; Salary: \$72,913 MA + 15 Step 5; Certification: Childhood Education 1-6 (Professional)/ English to Speakers of Other Languages (Professional); Effective Date: 12/21/15; Building Assignment: Clara H. Carlson School; Probationary Period: 12/21/15-1/30/20* except that to be granted tenure, the teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in the three (3) preceding years; if the teacher receives an ineffective composite or overall rating the final year of the probationary period, she shall not be eligible for tenure at that time. The term classroom teacher or teacher is used as such terms are defined in 8 NYCRR Sections 30-2.2 and 30-3.2*

*Probation may be amended upon receipt of official documentation of tenure previously granted

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The Board also approved the following Professional Change in Compensation:

PROFESSIONAL
CHANGE IN
COMPENSATION

DAVY, KIM- *Area:* Permanent Substitute Teacher (Elementary Education); *Building Assignment:* Dutch Broadway School; *Change:* Pro-rated Salary; *Salary:* From: \$30,949 (pro-rated from \$61,897 MA Step 1) To: \$61,897; *Effective Date:* 8/31/15-6/30/16; *Reason:* Extension of time as leave replacement to end of school year

The Board further approved the following Change in Status:

PROFESSIONAL
CHANGE IN
STATUS (TENURE)

RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and Part 30.3 of the Rules of the Board of Regents, the Superintendent presents to the Board the following probationary personnel who have been appointed to such position by resolution of this Board, for tenure consideration. Each holds a valid New York State Certificate to teach in the designated tenure area. It further having been shown that their probationary periods to teach in this District will expire on the dates specified, the Superintendent recommends that the Board of Education of the Elmont Union Free School District grant tenure and appoint these personnel to tenure effective on the date indicated, to the positions in the tenure area as defined.

<u>PROBATIONER</u>	<u>DATES OF PROBATIONARY APPOINTMENT</u>	<u>TENURE AREA</u>	<u>TYPE OF CERT</u>	<u>TENURE DATE</u>
Burke, Barbara	8/28/14-1/31/16	Remedial Reading	Professional	2/1/16

Lastly, the Board further approved the following Professional Resignation:

PROFESSIONAL
RESIGNATION

SANDOVAL, JENNIFER- *Area of Employment:* 175 Day Substitute Teacher; *Building Assignment:* Covert Avenue School; *Effective Date:* 12/23/15; *Service to District:* 2.5 months; *Reason:* Personal

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

The following Civil Service appointment was tabled.

CIVIL SERVICE
APPOINTMENT-
TABLED

GITTLITZ, BARBARA- *Area of* **TABLED** *Employment:* Typist Clerk 10-
months; *Salary:* \$27,377; *Building* *Assignment:* Dutch Broadway
School; *Probation:* 26 weeks from Civil Service approval; *Effective Date:*
1/13/16 (pending Civil Service approval); *Replacing:* New Position

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On a motion by Mr. Emeagwali, seconded by Ms. Stewart, the Board approved the following Civil Service Appointments (Substitute positions):

CIVIL SERVICE
APPOINTMENTS
(SUBSTITUTE
POSITIONS)

PERRYMAN SHERWIN*- *Area of Employment: Bus Driver Part-time Substitute; Salary: \$17.00 hourly; Building Assignment: Transportation; Effective Date: 1/6/16 (pending medical and Civil Service approval)*

*Listed in the Superintendent's Report as Perrywin, should be Perryman.

GAYLE, BRIAN- *Area of Employment: Bus Attendant Part-time Substitute; Salary: \$12.00 hourly; Building Assignment: Transportation; Effective Date: 1/6/16 (pending medical and Civil Service approval)*

The Board further approved the following Civil Service Changes in Status:

CIVIL SERVICE
CHANGES IN
STATUS

HYDER, GHAZALA- *Area of Employment: From: Teacher Aide Part-time Substitute To: Teacher Aide; Salary: \$17.60 hourly; Probation: 26 weeks from Civil Service approval; Building Assignment: Covert Avenue School; Effective Date: 1/6/16 (pending Civil Service approval)*

DUBLIN, SEAN- *Area of Employment: From: Cleaner Part-time Substitute To: Cleaner; Salary: \$35,456 annually; Probation: 26 weeks from Civil Service approval; Building Assignment: Gotham Avenue School; Effective Date: 1/6/16 (pending Civil Service approval)*

SERRATA, SEBASTIAN- *Area of Employment: From: Cleaner Part-time Substitute To: Cleaner; Salary: \$35,456 annually; Probation: 26 weeks from Civil Service approval; Building Assignment: Covert Avenue School; Effective Date: 1/6/16 (pending Civil Service approval)*

MARTINEZ, JEANETTE- *Area of Employment: From: Teacher Aide To: Teacher Aide 1:1 Special Education 2.5 hours; Salary: \$20.85 hourly; Probation: N/A; Building Assignment: Stewart Manor School; Effective Date: 1/6/16 (pending Civil Service approval)*

The Board further approved the following Civil Service Terminations, effective 12/2/15 due to no service to the District:

CIVIL SERVICE
TERMINATIONS

Yusef Wallace- Bus Driver Part-time Substitute
Alvaro Castro- Bus Driver Part-time Substitute

The Board approved the following Civil Service Resignation:

CIVIL SERVICE
RESIGNATION

ALLAWAY-SHELL, SHEILA- *Area of Employment: Teacher Aide; Building Assignment: Dutch Broadway School; Effective Date: 12/9/15; Service to District: 4 years, 3 months; Reason: Personal*

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Lastly, the Board approved the following Civil Service Retirement:

CIVIL SERVICE
RETIREMENT

DARDEN, RONALD- *Area of Employment*: Bus Driver 10-months; *Building Assignment*: Transportation; *Effective Date*: 1/8/16; *Service to District*: 7 years, 7 months

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Mr. Denehy, the Board received the Committee on Special Education and Preschool Special Education designations and program placements for the Evaluation Placements, Reviews of Program and I.E.P. Modifications of students, as well as Section 504 Committee recommendations.

COMMITTEE ON
SPECIAL
EDUCATION/ PRE-
SCHOOL SPECIAL
EDUCATION/ 504
RECOMMENDATIONS

Motion Carried Unanimously

On a motion by Mr. Sims, seconded by Mr. Denehy, the Board approved the following:

STUDENT EXTERN

STUDENT EXTERN

The Board approved Mariela Sanchez, as a student psychologist extern assigned to work at Alden Terrace School. (Pending receipt of the PPD results).

NURSE

ESCORT TO ORZAC
NURSING HOME-
NURSE

The Board approved the employment of the following nurse to escort a student on Saturday, December 12, 2015 to the Orzac Nursing Home. (At the hourly contractual rate, not to exceed 3 hours).

Jean Madonia

Gotham Avenue School

GRANT TO THE DISTRICT

GRANT TO THE
DISTRICT

The Board approved the donation of \$1500.00 from the **Stewart Manor PTA**, to be used toward the construction of a school garden system at the **Stewart Manor School**, as noted in the Grant Agreement.

See backup pages in the Board Book of January 5, 2016 about the above grant.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

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ITEMS NOTED FOR THE MINUTES

ITEMS NOTED
FOR THE
MINUTES

USE OF FACILITIES

USE OF
FACILITIES

Request for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of January 5, 2016.

WORKERS' COMPENSATION

WORKERS'
COMPENSATION

Employees who are on a leave of absence due to Workers' Compensation cases still pending are enclosed in the back-up pages of the Board Book of January 5, 2016.

FAMILY AND MEDICAL LEAVE OF ABSENCE

FAMILY AND
MEDICAL LEAVE
OF ABSENCE

The following employees are on a leave of absence under the Family and Medical Leave Act:

<u>Name</u>	<u>Position</u>	<u>Duration of Leave</u>
Mary Walker	Elementary Teacher	6 Weeks
Kathleen Harsch	Principal Typist Clerk	5 Weeks
David Gibson	Cleaner	5 Weeks

BUDGETARY TRANSFERS OVER \$5,000

BUDGETARY
TRANSFERS
OVER \$5,000

On a motion by Ms. Stewart, seconded by Mr. Maffea, the Board approved budgetary transfers over \$5,000, as per back-up pages in the Board Book of January 5, 2016.

Motion Carried Unanimously

SCHEDULE OF DISBURSEMENTS AND WARRANTS

SCHEDULE OF
DISBURSEMENTS
AND WARRANTS

On a motion by Ms. Stewart, seconded by Mr. Maffea, the Board approved the backup booklet entitled "Schedule of Disbursements and Warrants #64-68, 70-80; 19-22; 21-24; 20-23 and 3" which is filed in the "bulky" document file.

Motion Carried Unanimously

TREASURER'S REPORT

TREASURER'S
REPORT

On a motion by Mr. Sims, seconded by Mr. Maffea, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of November 30, 2015.

Motion Carried Unanimously

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ITEMS NOTED FOR THE MINUTES:

ITEMS NOTED FOR
THE MINUTES

Analysis of Revenue – for the month of November, 2015 appears in the backup pages of the Board Book of January 5, 2016.

ANALYSIS OF
REVENUE

General Fund Schedule of Receivables - General Fund Schedule of Receivables for the month of November, 2015 appears in the backup pages of the Board Book of January 5, 2016.

GENERAL FUND
SCHEDULE OF
RECEIVABLES

Monthly Budget Status Report - General, Capital and Special Aid Fund Budget Status Reports for the period ending November 30, 2015 appears in the backup pages of the Board Book of January 5, 2016.

MONTHLY BUDGET
STATUS REPORT

Various Fund Trial Balances-Trial Balance Reports, General, Capital, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust for the period ending November, 2015 appears in the backup pages of the Board Book of January 5, 2016.

VARIOUS FUND
TRIAL BALANCES

General Fund Cash Flow Statement- General Fund Cash Flow as of November 30, 2015 and Cash Flow Projection as of December 31, 2015 appear in the backup pages of the Board Book of January 5, 2016.

GENERAL FUND
CASH FLOW
STATEMENT

General Fund – Fund Balance Estimate- Estimated General Fund Balance for the period ending December 31, 2015 appears in the backup pages of the Board Book of January 5, 2016.

GENERAL FUND-
FUND BALANCE
ESTIMATE

Collateral Analysis- Collateral Analysis for period ending November, 2015 appears in Board Book of January 5, 2016.

COLLATERAL
ANALYSIS

School Meals Profit and Loss Statement- School Lunch Profit and Loss Statement for the month of November 30, 2015 appear in the backup pages of the Board Book of January 5, 2016.

SCHOOL MEALS
PROFIT AND LOSS
STATEMENT

Custodial/Transportation Overtime

CUSTODIAL/
TRANSPORTATION
OVERTIME

Cust./Trans. Overtime – December 31, 2015	\$ 5,283.16
Overtime paid Year to Date	\$ 28,819.09
Cust./Trans.Overtime - July, 2014 - June, 2015	\$ 110,374.44

VANDALISM TALLIES FOR DECEMBER 2015

VANDALISM
TALLIES

Alden Terrace	\$ 0
Clara H. Carlson	\$ 0
Covert Avenue	\$ 0
Dutch Broadway	\$ 0
Gotham Avenue	\$ 0
Stewart Manor	\$ 0
PPS	\$ 0
Elmont Road	<u>\$ 0</u>

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	\$	0
Year-to-Date	\$	0
Previous Year-to-Date	\$	15

COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None

COMMITTEE REPORTS
AND INFORMATIONAL
ITEMS

OLD BUSINESS: None

OLD BUSINESS

NEW BUSINESS: None

NEW BUSINESS

LEGISLATIVE ITEMS: None

LEGISLATIVE ITEMS

AUDIENCE ITEMS: None

AUDIENCE ITEMS

ANNOUNCEMENTS: None

ANNOUNCEMENTS

NEXT MEETING:

NEXT MEETING

Mr. Jaime announced that the next Board of Education Meeting will be Tuesday, February 2, 2016, at Clara H. Carlson School @ 8:00 PM.

ADJOURNMENT:

ADJOURNMENT

There being no further business, the Board adjourned the meeting at 8:20 PM on a motion by Mr. Maffea, seconded by, Mr. Denehy.

Motion Carried Unanimously

Mr. Jaime wished everyone a happy, healthy new year.

Submitted by,

2/1/16
Date Approved

Diana Delahanty
District Clerk