

*APPROVED MINUTES of the Elmont Board of Education*

REORGANIZATION MEETING  
JULY 1, 2015

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ELMONT, NEW YORK

**BOARD OF EDUCATION**

**REORGANIZATION MEETING**

Minutes of the Reorganization Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, held at the Elmont Road School on Wednesday, July 1, 2015.

**BOARD MEMBERS PRESENT:** Tameka Battle-Burkett  
Kevin Denehy  
Patrick O. Emeagwali  
Michael A. Jaime  
Anthony S. Maffea Sr.  
Leslyn Stewart

ROLL CALL

**BOARD MEMBER ABSENT:** Raymond Sims

**ADMINISTRATIVE PERSONNEL PRESENT:**

Mr. Albert Harper	Superintendent of Schools
Mrs. Stephanie Muller	Director of Pupil Personnel and Special Education
Mr. David Polizzi	Director of School Facilities & Operations
Colum P. Nugent	School Attorney
Diana Delahanty	District Clerk

**ADMINISTRATIVE PERSONNEL ABSENT:**

Mrs. Kathleen Safrey Director of Curriculum & Instruction

**CONSULTANT PRESENT:** Mr. Thomas W. Galante

On a motion by Mr. Emeagwali, seconded by Mr. Maffea, the Board convened in Executive Session at 7:33 PM.

EXECUTIVE  
SESSION

Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Ms. Battle-Burkett, the Board convened in Public Session at 8:30 PM.

PUBLIC SESSION

Motion Carried Unanimously

Ms. Delahanty, the District Clerk, called the Reorganization Meeting to order and led the Pledge of Allegiance.

PLEDGE OF  
ALLEGIANCE

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Ms. Delahanty stated that three trustees were elected to the Board of Education on May 19, 2015, Mr. Kevin Denehy, Mr. Patrick O. Emeagwali and Ms. Leslyn Stewart. Mr. Denehy and Mr. Emeagwali were elected for three year terms on the Elmont Board of Education, commencing July 1, 2015 and expiring June 30, 2018. Ms. Stewart was elected to a one year term to complete the term of the seat formerly held by Mr. Johnson, commencing July 1, 2015 and expiring June 30, 2016.

OATH OF OFFICE

OATH OF OFFICE  
TO TRUSTEES

Ms. Delahanty administered the Oath of Office to Mr. Denehy, Mr. Emeagwali and Ms. Stewart and congratulated the newly elected trustees.

ELECTION OF OFFICERS

ELECTION OF  
OFFICERS

Ms. Delahanty called for nominations for President of the Board of Education.

Mr. Maffea nominated Mr. Jaime for President of the Board of Education, Ms. Battle-Burkett, seconded the nomination.

PRESIDENT OF  
THE BOARD OF  
EDUCATION

There were no other nominations.

Voting on the nomination of Mr. Jaime for President:

Motion Carried Unanimously

Ms. Delahanty declared Mr. Jaime elected President of the Board of Education of the Elmont Union Free School District for the 2015-2016 school year.

Ms. Delahanty called for nominations for Vice President of the Board of Education.

VICE PRESIDENT  
OF THE BOARD  
OF EDUCATION

Mr. Emeagwali nominated Mr. Maffea for the office of Vice President of the Board of Education, Ms. Stewart, seconded the nomination.

There were no other nominations.

Voting on the nomination of Mr. Maffea for Vice President:

Motion Carried Unanimously

Ms. Delahanty declared Mr. Maffea elected Vice President of the Board of Education of the Elmont Union Free School District for the 2015-2016 school year.

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OATH OF OFFICE

OATH OF OFFICE  
TO THE  
PRESIDENT AND  
VICE PRESIDENT

Ms. Delahanty administered the Oath of Office to the newly elected Board President, Mr. Jaime and the newly elected Vice President, Mr. Maffea.

Mr. Jaime assumed the Chair and presided over the remainder of the meeting.

Mr. Jaime welcomed everyone to the July 1<sup>st</sup> Reorganization Meeting.

SEWANHAKA CENTRAL HIGH SCHOOL DISTRICT BOARD REPRESENTATION

SEWANHAKA CENTRAL  
HIGH SCHOOL  
DISTRICT BOARD  
REPRESENTATION

Mr. Jaime stated that the Board must select Board Representatives for the Sewanhaka Central High School District Board.

Mr. Jaime nominated Mr. Denehy to be a representative on the Sewanhaka Central High School District Board and Mr. Maffea seconded the motion.

Mr. Maffea nominated Mr. Emeagwali, as the second representative for the Sewanhaka Central High School District Board. Ms. Stewart seconded the nomination. There were no other nominations.

Voting on the nomination of Mr. Denehy and Mr. Emeagwali as Elmont representatives to the Sewanhaka Central High School Board:

Motion Carried Unanimously

Mr. Jaime declared Kevin Denehy and Patrick Emeagwali representatives on the Sewanhaka Central High School Board.

On a motion by Mr. Maffea, seconded by Ms. Battle-Burkett, the Board approved the following:

APPOINTMENT OF OFFICERS:

APPOINTMENT  
OF OFFICERS

The Board approved the following officers for the 2015-2016 school year:

Clerk of the Board	-	Diana Delahanty
District Treasurer	-	Brian Phillips
Central Registrar	-	Sharon Voitko
Deputy District Treasurer	-	Christyne Gerbasi

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OTHER APPOINTMENTS

OTHER APPOINTMENTS

The Board also appointed the following:

L.E.A.'s Asbestos Designee	- David Polizzi
Workers Compensation Third Party Administrator	- Wright Risk Management Company, LLC
Excess Workers' Compensation Third Party Administrator	-Brown & Brown of New York, Inc.
Affordable Care Act Administrative Services	-Seneca Consulting Group
Financial Advisory Advisor	- Capital Markets Advisor
District Medical Advisor	- Dr. Karl Friedman
School Attorney	- Colum P. Nugent
Unemployment Insurance Consultant	- Barnett Associates
Consulting Architect/Engineer	- H2M Architects & Engineers, Inc.
Capital Project Owner's Representative/Clerk of the Works	- Frank Marino
Environment Consultant	- J.C. Broderick & Associates
Roof Consultants	- Watsky Associates
Business Consultant	- Thomas W. Galante, LLC
Board of Code of Ethics	- To Be Determined
Records Management Officer	- Fernando DeBartolo
Bond Counsel	- Hawkins, Delafield & Wood
403 (B) Advisor Third Party Administrator	- The Omni Group
Medicaid Compliance Officer	- Helisse Palmore

INDEPENDENT AUDITORS

APPOINTMENT OF  
INDEPENDENT  
AUDITORS

External Auditor	- Nawrocki Smith LLP (Audit of 2014/15 fiscal year)
Internal Auditor	- R.S. Abrams & Co., LLP
Claims Audit	- Madison-Davis Professional Services, LLP
GASB 45 Actuarial Consultants	- Milliman Consultants & Actuaries

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District Negotiations

DISTRICT  
NEGOTIATIONS

The Board approved Colum Nugent as the District negotiator.

IMPARTIAL HEARING OFFICERS

IMPARTIAL HEARING  
OFFICERS

To be selected in accordance with applicable statutes.

Others to be selected by project subject to Board approval.

Ms. Battle-Burkett, (Mr. Jaime, if Ms. Battle-Burkett is not available), volunteered to be the Designated Board Member, as a Committee of One, on behalf of the Board regarding requests for Impartial Hearings.

The Board approved the following designations:

OFFICIAL BANK DEPOSITORIES

DESIGNATION OF  
OFFICIAL BANK  
DEPOSITORIES

- MBIA Class Authorized for all investment funds
- Citibank (Franklin Square) Scholarship Account
- TD Bank\* Authorized for all funds
- J.P. Morgan Chase Authorized for scholarship & payroll accounts
- Flushing Commercial\* Authorized for investment funds

Banks shall be required to provide necessary collateral statements.

\*This depository is also designated for the wire transfer of Tax Anticipation Notes and Certificates of Deposit.

The Board also approved the following meetings:

2 <sup>nd</sup> Tuesday	September 8	8:00 PM	Elmont Road
1 <sup>st</sup> Tuesday	October 6	8:00 PM	Alden Terrace
2 <sup>nd</sup> Tuesday	November 10	8:00 PM	Covert Avenue
1 <sup>st</sup> Tuesday	December 1	7:30 PM	Elmont Public Library
1 <sup>st</sup> Tuesday	January 5	8:00 PM	Dutch Broadway
1 <sup>st</sup> Tuesday	February 2	8:00 PM	Clara H. Carlson
1 <sup>st</sup> Tuesday	March 1	8:00 PM	Gotham Avenue
1 <sup>st</sup> Tuesday	April 5	8:00 PM	Stewart Manor School
3 <sup>rd</sup> Tuesday	April 19	6:30 PM	ER (BOCES Budget Vote)
1 <sup>st</sup> Tuesday	May 3	8:00 PM	Clara H. Carlson
3 <sup>rd</sup> Tuesday	May 17	9:00 PM	Elmont Road (Annual Budget Vote)
1 <sup>st</sup> Tuesday	June 7	7:30 PM	Dutch Broadway
1 <sup>st</sup> Tuesday	July 5	8:00 PM	Elmont Road (Reorganization)
2 <sup>nd</sup> Tuesday	August 9	8:00 PM	Elmont Road

APPROVAL OF  
THE BOARD OF  
EDUCATION  
MEETING  
SCHEDULE  
2015-2016

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AUDIT COMMITTEE MEETING DATES FOR 2015-2016

APPROVAL OF THE  
AUDIT COMMITTEE  
MEETINGS FOR  
2015-2016

2 <sup>nd</sup> Tuesday	September 8	8:00 PM	Elmont Road
1 <sup>st</sup> Tuesday	December 1	7:30 PM	Elmont Public Library
1 <sup>st</sup> Tuesday	June 7	7:30 PM	Dutch Broadway

The Board further approved the following official newspapers:

OFFICIAL NEWSPAPERS

OFFICIAL  
NEWSPAPERS

The Board also named the following newspapers as official newspapers for 2015-2016 and newspapers who may receive our “legals” in the 2015-2016 school year.

The Franklin Square/ Elmont Herald (Herald Community /Richner Communications)

New Hyde Park Illustrated (Anton/ Long Island Community Newspaper)

The Gateway/ Franklin Square Bulletin/Bulletin (Cushing Media Group, Inc.)

Newsday

The Board approved the following Committees on Special Education for the 2015-2016 school year:

Committee on Special Education -2015-2016 School Year

COMMITTEES ON  
SPECIAL  
EDUCATION

1. Membership - Special Education

MEMBERSHIP  
COMMITTEE-  
SPECIAL  
EDUCATION

Stephanie Muller	Chairperson
Helisse Palmore	Chairperson Alternate
Dr. Karl Friedman	Medical Advisor
Resource Room Teachers	
Special Education Teachers	
Karen Green	Psychologist/Chairperson Alternate
Ewa LaSala	Psychologist/Chairperson Alternate
Helisse Palmore	Chairperson Alternate
Parent of the child being reviewed	
General Education Teacher of the child being reviewed	
Special Education Teacher of the child being reviewed	
Dorit Brander	Psychologist-Alternate
Taiisha Foster	Psychologist-Alternate
Kelly Klages	Psychologist-Alternate
Jodi Luce	Psychologist-Alternate
Susan Sapek	Psychologist-Alternate

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Membership - Special Education

MEMBERSHIP  
COMMITTEE-  
SPECIAL  
EDUCATION

Theresa Stanlewicz	Psychologist-Alternate
Maria Tuccillo	Psychologist-Alternate
Ruby Uliss-Pieri	Psychologist-Alternate

Committee on Pre-School Special Education -2015-2016 School Year

COMMITTEE ON  
PRE-SCHOOL  
SPECIAL  
EDUCATION

2. Membership – Preschool Special Education

Helisse Palmore	Chairperson
Stephanie Muller	Alternate Chairperson
Karen Green	Alternate Chairperson
Jennifer Parlante	Special Education Teacher
Special Education Teachers	
Speech/Language Teachers	
Resource Room Teachers	
General Education Teachers	

A Representative from the evaluation agency must attend.

A Representative of the Nassau County Department of Mental Health, Office of Children with Special Needs may attend.

A Representative from Nassau County Early Intervention must attend for Eligibility Transition Meetings.

3. Membership – Sub-Committees

MEMBERSHIP  
SUB-COMMITTEES

Alden Terrace School	Taiisha Foster	Chairperson
	Maria Tuccillo	Chairperson
	Stephanie Muller	Alternate
	Amy Buchanan	Alternate
Clara H. Carlson School	Jodi Luce	Chairperson
	Dorit Brander	Chairperson
	Nancy McLaughlin	Chairperson
	Ewa LaSala	Chairperson
	Stephanie Muller	Alternate
	Ken Rosner	Alternate

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Membership – Sub-Committees

MEMBERSHIP  
SUB-COMMITTEES

Covert Avenue School	Kelly Klages Ewa LaSala Stephanie Muller Mary Natoli	Chairperson Chairperson Alternate Alternate
Dutch Broadway School	Terry Stanlewicz Susan Sapek Stephanie Muller Walter Aksionoff	Chairperson Chairperson Alternate Alternate
Gotham Avenue School	Ruby Uliss Pieri Stephanie Muller Marshall Zucker Ewa LaSala Joy Levinn	Chairperson Alternate Alternate Alternate Alternate
Stewart Manor School	Karen Green Stephanie Muller Hope Kranidis Christina DeCastro	Chairperson Alternate Alternate Alternate
Pupil Personnel Office	Stephanie Muller Helisse Palmore Karen Green Ewa LaSala	Chairperson Alternate Alternate Alternate

4. Membership – 504 Committees

MEMBERSHIP  
504 COMMITTEES

Alden Terrace School	Taiisha Foster Maria Tuccillo Stephanie Muller Amy Buchanan	Chairperson Chairperson Alternate Alternate
Clara H. Carlson School	Jodi Luce Dorit Brander Ewa LaSala Stephanie Muller Ken Rosner	Chairperson Chairperson Chairperson Alternate Alternate
Covert Avenue School	Kelly Klages Ewa LaSala Stephanie Muller Mary Natoli	Chairperson Chairperson Alternate Alternate



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Membership – 504 Committees

MEMBERSHIP  
504 COMMITTEES

Dutch Broadway School	Terry Stanlewicz Susan Sapek Stephanie Muller Walter Aksionoff	Chairperson Chairperson Alternate Alternate
Gotham Avenue School	Ruby Uliss Pieri Stephanie Muller Marshall Zucker Ewa LaSala Joy Levinn	Chairperson Alternate Alternate Alternate Alternate
Stewart Manor School	Karen Green Stephanie Muller Hope Kranidis	Chairperson Alternate Alternate
Pupil Personnel Office	Stephanie Muller Helisse Palmore Karen Green Ewa LaSala	Chairperson Alternate Alternate Alternate

AUDIOLOGICAL SERVICES FOR DEAF/HEARING IMPAIRED

AUDIOLOGICAL  
SERVICES FOR  
DEAF/HEARING  
IMPAIRED

The use of North Shore-Long Island Jewish Health System Hearing & Speech Center for the following services for the 2015-2016 school year:

1. Otological Examination - annual
2. Audiological Assessment (aided and unaided) - semi-annual
3. Hearing Aid evaluation (fitting for a new aid) - every 2 or 3 years.  
(This does not include the purchase of the hearing aid, batteries, or repairs to hearing aid.)
4. Hearing Aid Analysis (recheck of aid) - as needed.
5. Post calibration testing. Auditory trainer calibrated to his/her hearing loss with ear molds (including the cost of ear molds).

Cost: Approximately \$600.00 per child per examination (15 students).

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The Board authorized following for the 2015-2016 school year:

SCHOOL PURCHASING AGENT

SCHOOL PURCHASING  
AGENT

The Board approved the following:

- Diane Tool as the school purchasing agent. In the absence of Mrs. Tool, the Superintendent of Schools shall act as School Purchasing Agent.
- To participate in all NYS OGS Contracts when it's deemed beneficial to the Elmont School District.
- To participate in those Nassau BOCES cooperative purchasing agreements when it is deemed beneficial to the Elmont School District.
- To participate in the Educational Data Services, Inc. cooperative bidding program. This regional school district cooperative is used predominately for general classroom supplies and maintenance services.
- To participate in all Cooperative contracts of the Nassau County Director of Facilities Purchasing Consortiums.

The Board further approved the following for the 2015-2016 school year:

BUDGET TRANSFERS UNDER \$5,000

BUDGET TRANSFERS  
UNDER \$5,000

The Board authorized the Superintendent to approve budget transfers under \$5,000 with subsequent reporting to the Board of Education.

INVESTMENT POLICY

INVESTMENT POLICY

In accordance with provisions of Chapter 708 of the Laws of 1992, Investment Policy #3700, originally adopted by the Board of Education on August 7, 1985 and amended on July 5, 2005 and December 13, 2011, shall be in effect for the 2015-2016 school year.

MEDICAID POLICY

MEDICAID POLICY

Medicaid Compliance Policy #1348, originally adopted by the Board of Education on September 10, 2010, shall be in effect for the 2015-2016 school year.

APPROVAL OF STAFF CONFERENCES

APPROVAL OF STAFF  
CONFERENCES

The Board authorized the Superintendent or designee to approve the attendance of staff to conferences.

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AUTHORIZATION TO EMPLOY RETROACTIVELY

AUTHORIZATION  
TO EMPLOY  
RETROACTIVELY

The Board also authorized the Superintendent to employ, in exceptional situations, any personnel essential to the operation of the school system subject to final approval of the Board of Education.

The Board further approved the following for the 2015-2016 school year:

Re-adoption of all Board policies in effect in 2014-2015

RE-ADOPTION OF  
BOARD POLICY

The Mileage Reimbursement Rate (The reimbursement rate is to be the standard mileage as established by the Internal Revenue Service.)

MILEAGE  
REIMBURSEMENT

The District Clerk (or in her absence, the Superintendent's Secretary), be officially designated to receive summonses, petitions, and all process.

DESIGNATED  
EMPLOYEES TO  
RECEIVE  
SUMMONSES

BOARD COMMITTEES

BOARD  
COMMITTEES

Board Committees to be determined

BOARD MEMBERSHIPS

BOARD  
MEMBERSHIPS

Board Membership in the following organizations for the 2015-2016 school year:

National School Boards Association	\$ 4,165
New York State School Boards Association	\$10,477*
Nassau-Suffolk School Boards Association	\$ 3,350
New York State Caucus of Black School Board Members	\$ 400
R.E.F.I.T.	\$ 600

\*Costs for 2014-2015 Year

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

On a motion by Mr. Maffea, seconded by Ms. Stewart, the Board approved the following resolution:

**RESOLVED**, that members of the Board of Education, the Superintendent, the Attorney, and when requested by the Board, members of the administration may upon request, attend the National School Boards Association Conventions, New York State School Boards Association Convention and the American Association of School Administrators Convention, with appropriate expenses incurred, paid by the District.

RESOLUTION TO  
ATTEND  
CONFERENCES/  
CONVENTIONS

Motion Carried Unanimously

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On a motion by Ms. Stewart, seconded by Mr. Maffea, the Board approved the following resolution:

**RESOLVED**, that members of the Board of Education, the Superintendent, when requested by the Board, members of the administration may upon request be permitted to attend meetings of the Nassau-Suffolk School Boards Association and the New York State School Boards Association with appropriate expenses incurred, paid by the District.

RESOLUTION  
TO ATTEND  
MEETINGS

Motion Carried Unanimously

CONCLUSION OF THE REORGANIZATION MEETING

CONCLUSION OF  
REORGANIZATION  
MEETING

On a motion by Ms. Stewart, seconded by Mr. Denehy, the Board concluded the Reorganization Meeting and began the Regular Meeting at 8:45 PM.

Motion Carried Unanimously

Submitted by,



Diana Delahanty  
District Clerk

8-11-15  
Date Approved