

APPROVED MINUTES of the Elmont Board of Education

REGULAR MEETING
SEPTEMBER 13, 2022

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BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Education of the Elmont Union Free School District, Town of Hempstead, Nassau County, New York, was held on Tuesday, September 13, 2022, at Elmont Road School.

BOARD MEMBERS PRESENT:

Michael A. Jaime, President
Dr. Tameka Battle-Burkett, Vice President
Dr. Michael Cantara
Tiffany Capers
Sharon Earley Davis
Nancy Garlick
Anthony S. Maffea Sr.

ROLL CALL

ADMINISTRATIVE PERSONNEL PRESENT:

Kenneth Rosner	Superintendent of Schools
David Spinnato	Director of Curriculum-Technology
Audrey Cabbell	Director of Pupil Personnel and Special Education
Fernando DeBartolo	Director of Technology
Candace J. Gomez, Esq.	General Counsel
Diana Delahanty	District Clerk

CONSULTANT PRESENT:

Thomas W. Galante

The Audit Committee met at 6:32 PM.

At the conclusion of the Audit Committee meeting, Dr. Battle-Burkett made a motion to go into Public Session, seconded by Mr. Maffea.

Yes- 5 No- 0 Abstain- 0
(Ms. Garlick and Ms. Earley Davis were not present at this time.)
Motion Carried Unanimously

PUBLIC SESSION

PUBLIC SESSION

On a motion by Ms. Capers, seconded by Mr. Maffea, the Board voted to go into Executive Session for the purpose of seeking the advice of counsel and discussing the appointment of certain individuals and collective bargaining agreements at 7:00 PM.

Yes- 5 No- 0 Abstain- 0
(Ms. Garlick and Ms. Earley Davis were not present at this time.)
Motion Carried Unanimously

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EXECUTIVE SESSION

**EXECUTIVE
SESSION**

On a motion by Mr. Jaime, seconded by Mr. Maffea, the Board voted to reconvene in Public Session at 8:45 PM.

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

PUBLIC SESSION

PUBLIC SESSION

Mr. Jaime called the meeting to order at 8:50 PM.

Mr. Jaime welcomed everyone to the September Board of Education meeting and apologized on behalf of the Board for the late start of the meeting.

Mr. Jaime the pledge of allegiance.

APPROVAL OF THE AGENDA

**APPROVAL OF
THE AGENDA**

On a motion by Mr. Maffea, seconded by Ms. Garlick, the Board approved the agenda which was distributed to the audience.

Vote on approving the agenda:

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

APPROVAL OF THE MINUTES

**APPROVAL OF
THE MINUTES**

On a motion by Ms. Garlick, seconded by Dr. Cantara, the Board approved the minutes of the Regular meeting of August 22, 2022, and the Special meeting of August 29, 2022, as follows:

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

Mr. Jaime turned the meeting over to Ms. Cabbell, the Director of Pupil Personnel Services.

PRESENTATION

PRESENTATION

Ms. Cabbell thanked Mr. Rosner for allowing Ms. Cabbell and Ms. Palmore to present. She thanked the Board of Education for all they do and for putting the children first. Thank you to our registration department who did a phenomenal job this year getting everything right and ready for our families. They provided a welcoming environment as

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soon as our families came in, they were provided with an orientation, and they set up transportation. Thank you, Sharon, Marilyn and Matthew.

Ms. Cabbell introduced Ms. Palmore, Assistant Director of Pupil Personnel Services to talk about the Pre-K Program.

PRESENTATION

Ms. Palmore announced that we have full day Pre-K coming to Elmont. On Monday, September 19th we are expecting approximately 240 students to come into full day Pre-K. Unlike other Districts, we are going to be able to seat all of our students. In other districts, it is usually a lottery system or they have a cut-off.

On August 16th, we had a Zoom meeting with approximately 150 participants including, Board Members, Teachers, Administrators and Parents. We are ready.

We would like to thank our Board of Education, Central Administration Staff, Building Administrators, Business Consultant, Clerical Staff, Custodial, Maintenance Staff who delivered all the furniture.

Each building will be housing 2 classes of Pre-K Students. We have an integrated class that will be part of the program. We have 12 amazing teachers. The common denominator is their love for children. The six instructional coaches have been turnkeying professional development for all Pre-k teachers.

The Pre-K students will have a full schedule including all specials, (art, physical education, music, and library). We will use Fontas & Pinnell Interactive Read Aloud, Fontas & Pinnell Shared Reading, Fontas & Pinnell Joyful Writing, Wilson Foundations in our Literacy Curriculum.

There will be a Meet & Greet on Friday, September 16, 2022, for all parents to come into the classrooms. The children can meet their teachers and see their classrooms.

Ms. Cabbell introduced an initiative for Birth-3 called The Basics. We will be partnering with The Basics. The program will be called "The Basics Elmont". This program is important because by age 3, the brain has achieved 80% of its adult size.

There are 5 principles of The Basics:

- Heart**- Maximizing love, managing stress (keeping parents/caregivers present)
- Talk, sing, and point** -(supporting oral language development and later reading ability)
- Count, group and compare**- (mathematical skills)
- Explore through movement and play**- (movement, coordination, relationship development)
- Read and discuss stories** (cognitive and language development)

The Basics was founded by Dr. Ron Fergusson. This program needs to saturate the community. As a partner, we are permitted to use the likeness of The Basics. We will

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develop personalized posters and marketing materials; we will have The Basics webpage and begin The Basics workshops for parents.

We will have The Basics launch in November. Dr. Ferguson will be here to help with the launch.

PRESIDENT'S REMARKS

**PRESIDENT'S
REMARKS**

Mr. Jaime thanked Ms. Palmore and Ms. Cabbell for their presentations. Mr. Jaime looks forward to more information on The Basics and welcoming all 240 Pre-K students.

Mr. Jaime reminded everyone that it is September. School is open...Drive carefully. Don't pass the school buses, they have cameras on the stop arms, and you will get a ticket. The program will begin October 1st. They will not be very lenient. This is for the protection of our students, faculty, and bus drivers driving our children safely to and from school.

VICE PRESIDENT'S REMARKS

**VICE PRESIDENT'S
REMARKS**

Dr. Battle-Burkett congratulated Ms. Palmore and Ms. Cabbell for a successful program. I echo Mr. Jaime's sentiments. Driving through the side streets be mindful of the students with their ear buds in. We are a full day Pre-K, we will have a lot of these babies and their parents around so please be mindful of that as well.

CORRESPONDENCE: None

CORRESPONDENCE

REPORT OF THE ATTORNEY:

**REPORT OF THE
ATTORNEY**

Mr. Jaime turned the meeting over to Ms. Gomez for the Report of the Attorney.

Ms. Gomez asked for a motion to approve the following resolution:

Be it resolved that the President of the Board of Education hereby establishes a Bond Capital Projects Committee and appoints Ms. Tiffany Capers and Mr. Anthony Maffea to serve on the Bond Capital Projects Committee.

On a motion by Ms. Capers, seconded by Ms. Earley Davis, the Board of Education voted to approve the resolution to establish a Bond Capital Projects Committee and to appoint Ms. Capers and Mr. Maffea to serve on the Bond Capital Projects Committee, as follow:

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

Ms. Gomez asked for a resolution to amend the minutes of the reorganization meeting, as follows:

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Be it resolved that the Board of Education hereby amends the minutes of the July 11, 2022 reorganization meeting to appoint the Law Firm of Guercio and Guercio, as special counsel to handle a PILOT matter.

**REPORT OF THE
ATTORNEY**

On a motion by Mr. Maffea, seconded by Ms. Capers, the Board approved the resolution to appoint the Law Firm of Guercio and Guercio, as special counsel to handle a PILOT matter, as follows:

**APPROVAL OF
GUERCIO AND
GUERCIO AS
SPECIAL COUNSEL**

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

Ms. Gomez asked for a resolution to accept and approve the audit committee's recommendations to the Board.

**AUDIT COMMITTEE
RECOMMENDATIONS
TO THE BOARD**

On a motion by Ms. Capers, seconded by Ms. Earley Davis, the Board approved the following resolution:

Be it resolved that the Board of Education hereby approve and accept the following recommendations made by the Audit Committee:

- The Acceptance of the Internal Audit Report on System to Track and Account for Children (STAC)
- The Acceptance of the Internal Audit Report on Payroll Processing
- The Acceptance of the Internal Audit Risk Assessment Update Report
- The Approval of the Corrective Action Plan for Internal Audit Report on System to Track and Account for Children (STAC)
- The Approval of the Corrective Action Plan for Internal Audit Report on Payroll Processing
- The Approval of the Corrective Action Plan for Risk Assessment Update Report

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

Ms. Gomez asked for a resolution to appoint R.S. Abrams as Internal Auditor for the fiscal year 2022-2023.

On a motion by Dr. Cantara, seconded by Ms. Garlick, the Board appointed R.S. Abrams as Internal Auditor for the fiscal year 2022-2023, as follows:

**APPOINTMENT OF
R.S. ABRAMS AS
INTERNAL
AUDITOR FOR
2022-2023**

Be it resolved that upon the recommendation of the Audit Committee, the Board of Education hereby appoints R.S. Abrams, as Internal Auditor for the fiscal year 2022-2023.

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

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Ms. Gomez asked for a motion for salary increases on the following employees:

SALARY
INCREASES FOR
NON-
CONTRACTUAL
EMPLOYEES

Director of Curriculum & Instruction, Director of PPS, Assistant Director of PPS, Director of Technology, Director of Technology-Curriculum, District Clerk, School Lunch Manager, Bus Dispatcher, and Assistant Bus Dispatcher.

On a motion by Dr. Cantara, seconded by Dr. Battle-Burkett, the Board approved the following resolution:

Be it resolved that upon the recommendation of the Superintendent of Schools, the following increases are approved for the titles, as previously mentioned. There will be a 1.5% cash payout, not compounding regarding the 2020-2021 base salary. (Director of Curriculum & Instruction, Director of PPS, Assistant Director of PPS, Director of Technology, Director of Technology-Curriculum, District Clerk, School Lunch Manager, Bus Dispatcher, and Assistant Bus Dispatcher.)

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

Ms. Gomez asked for a motion to approve salary increases for the following employees:

Director of Curriculum, Director of PPS, Assistant Director of PPS, Director of Technology, Director of Technology-Curriculum, District Clerk, School Lunch Manager, Bus Dispatcher, and Assistant Bus Dispatcher.

On a motion by Ms. Earley Davis, seconded by Dr. Cantara, the Board approved the following resolution:

Be it resolved that upon the recommendation of the Superintendent of Schools, the following increases are approved for the titles previously mentioned, (Director of Curriculum, Director of PPS, Assistant Director of PPS, Director of Technology, Director of Technology-Curriculum, District Clerk, School Lunch Manager, Bus Dispatcher, and Assistant Bus Dispatcher), for 2022-2023 there will be a 3% increase based upon the 2020-2021 base salary for the positions previously mentioned.

Yes – 6 No- 0 Abstain- 1 (Dr. Battle-Burkett)
Motion Carried

Ms. Gomez asked for a motion to approve salary increases for the following employees:

Security Supervisor, Security Guards, Security Aides hired pre 7/1/06, Security Aides hired post 7/1/06, Teacher Aide Part-time Substitutes pre 7/1/06, Teacher Aide Part-time Substitutes post 7/1/06, Cleaner Parttime Substitutes, Typist Clerk Part-time Substitutes Pre 7/1/06, Typist Clerk Part-time Substitutes Post 7/1/06, and Labelers.

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On a motion by Mr. Maffea, seconded by Ms. Capers, the Board approved the following resolution:

SALARY
INCREASES FOR
NON-
CONTRACTUAL
EMPLOYEES

Be it resolved that upon the recommendation of the Superintendent of Schools, the following increases are approved for the titles previously mentioned, (Security Supervisor, Security Guards, Security Aides hired pre 7/1/06, Security Aides hired post 7/1/06, Teacher Aide Part-time Substitutes pre 7/1/06, Teacher Aide Part-time Substitutes post 7/1/06, Cleaner Parttime Substitutes, Typist Clerk Part-time Substitutes Pre 7/1/06, Typist Clerk Part-time Substitutes Post 7/1/06, and Labelers), for the 2020-2021 a one-time cash payment of \$750:

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

Ms. Gomez asked for a motion to approve salary increases for the following employees:

Security Supervisor, Security Guards, Security Aides hired pre 7/1/06, Security Aides hired post 7/1/06, Teacher Aide Part-time Substitutes pre 7/1/06, Teacher Aide Part-time Substitutes post 7/1/06, Cleaner Parttime Substitutes, Typist Clerk Part-time Substitutes Pre 7/1/06, Typist Clerk Part-time Substitutes Post 7/1/06, and Labelers

On a motion by Mr. Maffea, seconded by Ms. Capers, the Board approved the following resolution:

Be it resolved that upon the recommendation of the Superintendent of Schools, the following increases are approved for the titles previously mentioned, (Security Supervisor, Security Guards, Security Aides hired pre 7/1/06, Security Aides hired post 7/1/06, Teacher Aide Part-time Substitutes pre 7/1/06, Teacher Aide Part-time Substitutes post 7/1/06, Cleaner Parttime Substitutes, Typist Clerk Part-time Substitutes Pre 7/1/06, Typist Clerk Part-time Substitutes Post 7/1/06, and Labelers), an increase of 3% for the 2022-2023 school year, based upon the 2020-2021 base salary, for those positions:

Yes – 7 No- 0 Abstain- 0
Motion Carried Unanimously

Ms. Gomez asked for a motion to approve the following resolutions:

On a motion by Mr. Maffea, seconded by Ms. Earley Davis, the Board approved the following resolution:

Be it resolved that upon the recommendation of the Superintendent of Schools, there will be a salary increase for the position of Assistant Director of Pupil Personnel Services in the amount of \$20, 000 for the 2022-2023 school year effective as of July 1, 2022.

Yes – 6 No- 0 Abstain- 1 (Dr. Battle-Burkett)
Motion Carried

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On a motion by Mr. Maffea, seconded by Dr. Cantara, the Board approved the following resolution:

**SALARY
INCREASES FOR
NON-
CONTRACTUAL
EMPLOYEES**

Be it resolved that upon the recommendation of the Superintendent of Schools, there will be a salary increase for the position of Director of Technology in the amount of \$15,000 for the 2022-2023 school year effective as of July 1, 2022.

Yes – 5 No- 0 Abstain- 1 (Dr. Battle-Burkett, Ms. Capers)
Motion Carried

On a motion by Mr. Maffea, seconded by Dr. Cantara, the Board approved the following resolution:

Be it resolved that upon the recommendation of the Superintendent of Schools, there will be a salary increase for the position of School Lunch Manager in the amount of \$10,000 for the 2022-2023 school year effective as of July 1, 2022.

Yes – 6 No- 0 Abstain- 1 (Dr. Battle-Burkett)
Motion Carried

Mr. Jaime then turned the meeting over to Mr. Rosner for the Report of the Superintendent.

REPORT OF THE SUPERINTENDENT

**REPORT OF THE
SUPERINTENDENT**

Mr. Rosner said good evening. Mr. Rosner thanked the first responders, Veterans, active military, and health care workers for the work that they do and for keeping us safe. Thank you for all you do for our city, country, town. I come from a family of Veterans and first responders. I wear this pin for my brother-in-law who is a 9/11 hero and was a fireman, retired because of it, and has been sick ever since. Much respect for that and for all you do for us.

Mr. Rosner thanked the staff for a smooth opening of school after two years in a pandemic. The staff did a great job.

We are fully contracted with Allied Security. We have a guard assigned to each school building and a security guard patrolling the District. Cameras were installed in 3 of our buildings, there are three more to go. The vestibules are still being held up at the State.

We will have a Town Hall Health and Safety Meeting scheduled in October.

Congratulations to the Alden Terrace School and PTA. They were awarded the National School of Excellence. Congratulations to Ms. Warfield, Ms. Beldo and the Alden Terrace Staff.

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Thank you to Ms. Cabbell and Ms. Palmore for the work they are doing to get our youngsters ready for Pre-K and the BASICS.

REPORT OF THE
SUPERINTENDENT

Mr. Rosner then gave the Report of the Superintendent.

On a motion by Mr. Maffea, seconded by Ms. Capers, the Board approved the following Professional Leaves of Absence:

PROFESSIONAL
LEAVES OF
ABSENCE

RESTAINO, LAUREN- *Area of Employment:* TESOL; *Building Assignment:* Dutch Broadway School; *Effective Date:* 9/1/2022-11/24/2022 unpaid*; *Reason:* FMLA & District Child Rearing Leave; *Service to District:* 5 years
*Includes Family and Medical Leave from 9/1/2022-11/24/2022
Previously approved in July- correction in ending date.

POLZELLA, MELISSA- *Area of Employment:* Elementary Teacher; *Building Assignment:* Covert Avenue School; *Effective Date:* 9/1/2022-11/24/2022 unpaid*; *Reason:* FMLA & District Child Rearing Leave; *Service to District:* 12 years
*Includes Family and Medical Leave from 9/1/2022-11/24/2022
Previously approved in July- correction in ending date.

LANDSMAN, GABRIELLE- *Area of Employment:* Elementary Teacher; *Building Assignment:* Alden Terrace School; *Effective Date:* 9/1/2022-11/24/2022 unpaid*; *Reason:* FMLA & District Child Rearing Leave; *Service to District:* 6 years
*Includes Family and Medical Leave from 9/1/2022-11/24/2022
Previously approved in July- correction in ending date.

BEUER, LAUREN- *Area of Employment:* Speech Teacher; *Building Assignment:* Alden Terrace School; *Effective Date:* 11/14/2022-2/13/2023 unpaid*; *Reason:* FMLA & District Child Rearing Leave; *Service to District:* 6.5 years
*Includes Family and Medical Leave from 11/14/2022-2/13/2023

The Board also approved the following Professional Appointments:

PROFESSIONAL
APPOINTMENTS

LEWIS, RAINA- *Area of Employment:* School Psychologist; *Salary:* \$88,702 MA+30 Step 7; *Certification:* School Psychologist; *Building Assignment:* Dutch Broadway School; *Probationary Period:* 9/1/2022-8/31/2026 pursuant to Education Law Sections 3012-c and/or 3012-d be placed on probation from 9/1/2022-8/31/2026 except that to be granted tenure the teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and or 3012-d of either effective or highly effective in the two (2) preceding years; if the teacher receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. The term classroom teacher or teacher is used as such terms are defined in 8 NYCRR Sections 30-2.2 and 30-3.2.

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FRANCO, MILLENNIA- *Area of Employment:* Literacy Specialist; *Building Assignment:* Alden Terrace School; *Salary:* \$42,000 (\$240 per day for additional 5 days); *Certification:* Childhood Education 1-6; *Effective Date:* 9/7/2022-6/21/2023 (+5 additional days); *Probationary Period:* No probation and no tenure involved

PROFESSIONAL
APPOINTMENTS

REILLY, ELLYN- *Area of Employment:* Leave Replacement (ENL); *Building Assignment:* Dutch Broadway School; *Salary:* \$67,820 MA Step 1; *Certification:* ESOL/Childhood Education 1-6; *Effective Date:* 9/6/2022-11/24/2022; *Probationary Period:* No probation and no tenure involved

The Board approved the following Professional Change in Status:

PROFESSIONAL
CHANGE IN
STATUS

ASSELTA, LAUREN- *Area of Employment:* From: Building Substitute To: Leave Replacement (Elementary); *Certification:* Childhood Education 1-6 (Initial); *Salary:* \$67,820 MA Step 1; *Effective Date:* 9/1/22-10/31/22; *Initial Assignment:* Clara H. Carlson School; *Probationary Appointment:* No probation and no tenure involved

Lastly, the Board approved the following Professional Resignations:

PROFESSIONAL
RESIGNATIONS

PACELLO, KRISTEN- *Area of Employment:* Building Substitute; *Building Assignment:* Dutch Broadway School; *Effective Date:* 8/26/2022; *Service to District:* 4 months

HOWE, KRISTEN- *Area of Employment:* Literacy Specialist; *Building Assignment:* Covert Avenue School; *Effective Date:* 8/25/2022; *Service to District:* 1 year

DR. RODRIGUEZ, XAVIER- *Area of Employment:* Music Teacher; *Building Assignment:* Covert Avenue School*; *Effective Date:* 9/26/2022; *Service to District:* 20 years

*Recorded as Gotham Avenue School in the Superintendent's Report.

JOSEPH, MONIQUE- *Area of Employment:* Building Substitute; *Building Assignment:* Gotham Avenue School; *Effective Date:* 8/23/2022; *Service to District:* None

ZANATTA, BRITTANY- *Area of Employment:* Literacy Specialist; *Building Assignment:* Dutch Broadway School; *Effective Date:* 8/30/2022; *Service to District:* 1 year

RIVERA, ANGELICA- *Area of Employment:* Literacy Specialist; *Building Assignment:* Covert Avenue School; *Effective Date:* 8/30/2022; *Service to District:* 1 year

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

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On a motion by Ms. Garlick, seconded by Ms. Earley Davis, the Board approved the following Civil Service Leaves of Absence:

CIVIL SERVICE
LEAVES OF
ABSENCE

LOSASSO, AMANDA- *Area of Employment: Teacher Aide; Building Assignment: Gotham Avenue School; Effective Date: 9/7/2022; Duration of Leave: Up to 12 weeks; Reason: Medical*

MILLER-RICHARDSON, BRENDA- *Area of Employment: Bus Driver 10-months; Building Assignment: Transportation; Effective Date: 9/7/2022; Duration of Leave: Up to 12 weeks; Reason: Medical*

CARNEY, CHINI- *Area of Employment: Teacher Aide; Building Assignment: Dutch Broadway School; Effective Date: 9/7/2022; Duration of Leave: Up to 12 weeks; Reason: Medical*

ANDERSON, MICHAEL- *Area of Employment: Teacher Aide; Building Assignment: Dutch Broadway School; Effective Date: 9/7/2022; Duration of Leave: Up to 12 weeks; Reason: Medical*

CHARLES, YOLAINE- *Area of Employment: Bus Attendant; Building Assignment: Transportation; Effective Date: 9/7/2022; Duration of Leave: Up to 4 weeks; Reason: Medical*

GUEVARA, MARIA- *Area of Employment: Teacher Aide; Building Assignment: Stewart Manor School; Effective Date: 9/7/2022; Duration of Leave: Up to 12 weeks; Reason: Personal*

The Board further approved the following Civil Service Appointments:

CIVIL SERVICE
APPOINTMENTS

AYAU, REGINA- *Area of Employment: Teacher Aide; Salary: \$20.25 hourly; Building Assignment: Covert Avenue School; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

MADRID, MARILYN- *Area of Employment: Teacher Aide- Special Education; Salary: \$22.10 hourly; Building Assignment: Alden Terrace School; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

ECHAVARRIA, CLARA- *Area of Employment: Teacher Aide; Salary: \$20.25 hourly; Building Assignment: Covert Avenue School; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

PATTERSON, ROSABELLE- *Area of Employment: Teacher Aide; Salary: \$20.25 hourly; Building Assignment: Gotham Avenue School; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

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CIVIL SERVICE
APPOINTMENTS

FRIAS-WALSH, GELINA- *Area of Employment: Teacher Aide; Salary: \$20.25 hourly; Building Assignment; Covert Avenue School; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

COEUR, DAMAHYA- *Area of Employment: Teacher Aide; Salary: \$20.25 hourly; Building Assignment; Clara H. Carlson School; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

CORTEZ, IRANIA- *Area of Employment: Teacher Aide; Salary: \$20.25 hourly; Building Assignment; Covert Avenue School; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

EDWARDS, CHRISTIE- *Area of Employment: Teacher Aide; Salary: \$20.25 hourly; Building Assignment; Dutch Broadway School; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

BENGY TYRE, NYANDA- *Area of Employment: Teacher Aide; Salary: \$20.25 hourly; Building Assignment; Clara H. Carlson School; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

CANTY, JACQUELINE- *Area of Employment: Teacher Aide; Salary: \$20.25 hourly; Building Assignment; Covert Avenue School; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

WOITKO, JENNIFER- *Area of Employment: Teacher Aide; Salary: \$20.25 hourly; Building Assignment; TBD; Effective Date: 9/14/2022 pending Civil Service approval; Probationary Period: 26 weeks from Civil Service approval*

TERRERO, ROSA- *Area of Employment: Food Service Helper Part-time Substitute; Salary: \$15.70 hourly; Building Assignment; Elmont Road; Effective Date: 9/14/2022*

LAWRENCE, AISHA- *Area of Employment: Teacher Aide Part-time Substitute; Salary: \$15.00 hourly; Building Assignment; Elmont Road; Effective Date: 9/14/2022*

LAWRENCE, ANIAYA- *Area of Employment: Teacher Aide Part-time Substitute; Salary: \$15.00 hourly; Building Assignment; Elmont Road; Effective Date: 9/14/2022*

TAYLOR, MICHELLE- *Area of Employment: Teacher Aide Part-time Substitute; Salary: \$15.00 hourly; Building Assignment; Elmont Road; Effective Date: 9/14/2022*

The Board further approved the following Civil Service Changes in Status:

CIVIL SERVICE
CHANGES IN
STATUS

The following Civil Service employees will complete their probationary period and are recommended for permanent status on the dates indicated:

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<u>Name</u>	<u>Classification</u>	<u>Probation</u>	<u>Effective</u>	CIVIL SERVICE CHANGES IN STATUS
Alex Tousaint	Teacher Aide	9/14/22	9/15/22	
Annette Pico	Teacher Aide	9/14/22	9/15/22	
Jorge Briebat	Bus Driver 10-months	8/26/22	8/27/22	

The following employee would like to rescind her retirement request, which was originally approved in the June Board of Education meeting, she was never approved by Civil Service for retirement:

OLAN, ESTELLA- *Area of Employment: Teacher Aide- Special Education; Building Assignment; Clara H. Carlson School; Effective Date: 9/1/2022*

The following employee would like to rescind her request for employment, which was originally approved in the August Board of Education meeting.

GRAHAM, PERLA- *Area of Employment: Teacher Aide; Salary: \$20.25; Building Assignment; Stewart Manor School; Effective Date: 9/1/2022 upon Civil Service approval*

The Board also approved the following Civil Service Changes in Status:

NORTWICH, ALICIA- *Area of Employment: From: Account Clerk To: Senior Account Clerk; Salary: \$58,304; Building Assignment; Elmont Road; Effective Date: 9/14/2022; Probationary Period: 60 days*

PAOLICELLI, NICOLE- *Area of Employment: From: Account Clerk To: Senior Account Clerk; Salary: \$58,304; Building Assignment; Elmont Road; Effective Date: 9/14/2022; Probationary Period: 60 days*

PLANT, ANDREW- *Area of Employment: From: Account Clerk To: Senior Account Clerk; Salary: \$61,047; Building Assignment; Elmont Road; Effective Date: 9/14/2022; Probationary Period: 60 days*

VELIZ, MARIO- *Area of Employment: From: Maintainer To: Cleaner; Salary: \$42,004; Building Assignment; Gotham Avenue School; Effective Date: 9/14/2022; Probationary Period: N/A*

MIAN, RUKHSANA- *Area of Employment: From: Teacher Aide- Special Education To: Teacher Aide; Salary: \$23.90 hourly; Building Assignment; Alden Terrace School; Effective Date: 8/23/2022; Probationary Period: N/A*

ALLEN, SHANICE- *Area of Employment: From: Teacher Aide To: Teacher Aide Part-time Substitute; Salary: \$15.00 hourly; Building Assignment; Alden Terrace School; Effective Date: 8/23/2022; Probationary Period: N/A*

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CICIO, DONNA JEAN- *Area of Employment: From: Senior Typist Clerk 10-months To: Senior Typist Clerk 12-months; Salary: \$60,654; Building Assignment: Covert Avenue School*; Effective Date: 9/14/2022; Probationary Period: N/A*

CIVIL SERVICE
CHANGES IN
STATUS

*Recorded as Elmont Road in the Superintendent's Report.

The Board also approve the following Civil Service Resignations:

CIVIL SERVICE
RESIGNATIONS

ECHAVARRIA, CLARA- *Area of Employment: Hourly Security; Building Assignment: Covert Avenue School; Effective Date: 8/30/2022; Service to District: 23 years; Reason: taking position of Teacher Aide*

MANGAL, BIBI- *Area of Employment: Bus Driver 10-months; Building Assignment: Transportation; Effective Date: 8/30/2022; Service to District: 6 years 7 months; Reason: Personal*

SUTTON, PAUL- *Area of Employment: Bus Driver 10-months; Building Assignment: Transportation; Effective Date: 8/31/2022; Service to District: 15 years; Reason: Personal*

PERALTA, DANIELLA- *Area of Employment: Bus Driver 10-months; Building Assignment: Transportation; Effective Date: 8/31/2022; Service to District: 12 years; Reason: Personal*

MATHIEU, JOSEPH- *Area of Employment: Bus Driver 10-months; Building Assignment: Transportation; Effective Date: 8/31/2022; Service to District: 3 years; Reason: Personal*

CLAUDIO, ELIZZA- *Area of Employment: Teacher Aide; Building Assignment: Alden Terrace School; Effective Date: 9/5/2022; Service to District: 7 years; Reason: Personal*

The Board also approve the following Civil Service Termination:

CIVIL SERVICE
TERMINATION

RUSSO, PHYLLIS- *Area of Employment: Hourly Security; Building Assignment: Alden Terrace School; Effective Date: 9/1/2022; Service to District: 19 years; Reason: End of Assignment*

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

COMMITTEE ON SPECIAL EDUCATION/PRESCHOOL SPECIAL EDUCATION

COMMITTEE
ON SPECIAL
EDUCATION/
PRESCHOOL
SPECIAL
EDUCATION

On a motion by Ms. Capers, seconded by Dr. Cantara, the Board received the Committee on Special Education and Preschool Special Education designations and program placements for the Evaluation Placements; Reviews of Program and I.E.P. Modifications of students.

Motion Carried Unanimously

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****Pages 14-15, (# 3-#9), of the Superintendent’s Report were not voted on at the September 13, 2022 Board meeting. These items will be resubmitted in the Superintendent’s Report at the October 11, 2022 Board of Education meeting for Board approval.**

ITEMS NOTED FOR THE MINUTES

ITEMS NOTED FOR
THE MINUTES

USE OF FACILITIES

USE OF FACILITIES

Request for Use of Facilities that have been approved by the Superintendent of Schools since the last Board Meeting are enclosed in the backup pages of the Board Book of September 13, 2022.

FAMILY AND MEDICAL LEAVE OF ABSENCE

FAMILY AND
MEDICAL LEAVE
OF ABSENCE

The following employee is on a leave of absence under the Family & Medical Leave Act:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Duration of Leave</u>
Cynthia Qasim	Principal	Dutch Broadway	8 days

WORKERS’ COMPENSATION

WORKERS’
COMPENSATION

Employees who are on a leave of absence due to Workers’ Compensation cases still pending are enclosed in the back-up pages of the Board Book of September 13, 2022.

BUDGETARY TRANSFERS UNDER \$5,000

BUDGETARY
TRANSFERS UNDER
\$5,000

Requests for Budget Transfers under \$5,000 that have been approved by the Superintendent of Schools since the last Board meeting are enclosed in the backup pages of the Board Book of September 13, 2022.

SCHEDULE OF DISBURSEMENTS AND WARRANTS

SCHEDULE OF
DISBURSEMENTS
AND WARRANTS

On a motion by Mr. Maffea, seconded by Ms. Garlick, the Board approved the backup booklet entitled “Schedule of Disbursements and Warrants # A-1-9; C-1-2; F-1-2; and H-1;” which is filed in the “bulky” document file.

Motion Carried Unanimously

TREASURER’S REPORT

TREASURER’S
REPORT

On a motion by Dr. Cantara, seconded by Mr. Maffea, the Board also received the Report of the Treasurer for the General Fund, Capital Fund, the Lunch Fund, the Trust and Agency Fund, Payroll, Special Aid Fund and Capital Bond Fund as of July 31, 2022.

Motion Carried Unanimously

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On a motion by Ms. Garlick, seconded by Dr. Cantara, the Board approved the following Business Items:

BUDGETARY TRANSFERS OVER \$5,000

**BUDGETARY
TRANSFERS OVER
\$5,000**

The Board authorized budgetary transfers over \$5,000, as per backup pages in the Board Book of September 13, 2022.

The foregoing motion was put to a roll call with the following results:

Motion Carried Unanimously

ITEMS NOTED FOR THE MINUTES:

**ITEMS NOTED FOR
THE MINUTES**

Monthly Revenue Status Report – Analysis of Revenue for the period ending July 31, 2022 appear in the backup pages of the Board Book of September 13, 2022.

**MONTHLY
REVENUE STATUS
REPORT**

Schedule of Receivables – as of July 31, 2022, appear in the backup pages of the Board Book of September 13, 2022.

**SCHEDULE OF
RECEIVABLES**

Monthly Appropriation Status Report- General, Capital and Special Aid Appropriation Status Reports for the period ending July 31, 2022 appear in the backup pages of the Board Book of September 13, 2022.

**MONTHLY
APPROPRIATION
STATUS REPORT**

Various Fund Trial Balances-Trial Balance Reports, General, Capital, Trust & Agency, Expendable Trust, Special Aid, and Non-Expendable Trust for the period ending July 31, 2022 appear in the backup pages of the Board Book of September 13, 2022.

**VARIOUS FUND
TRIAL BALANCES**

General Fund Cash Flow Statements- General Fund and Special Aid Fund Cash Flow statements as of July 31, 2022 for the fiscal year appear in the backup pages of the Board Book of September 13, 2022.

**GENERAL FUND
CASH FLOW
STATEMENT**

General Fund – Fund Balance Estimate- General Fund Balance for the period ending June 30, 2022 (unaudited) appear in the backup pages of the Board Book of September 13, 2022.

**GENERAL FUND-
FUND BALANCE
ESTIMATE**

Collateral Analysis- Bank collateral balances for period ending July 2022 appear in the backup pages of the Board Book of September 13, 2022.

**COLLATERAL
ANALYSIS**

School Meals Profit and Loss Statement- School Lunch Profit and Loss Statement for the period ending July 2022 appear in the backup pages of the Board Book of September 13, 2022.

**SCHOOL MEALS
PROFIT AND LOSS
STATEMENT**

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Custodial/Transportation Overtime

DEPARTMENT	AUGUST	YEAR TO DATE
Transportation	\$ 633.15	\$ 3,615.87
Custodial	\$ 1,002.98	\$ 6,855.92
Maintenance	\$ 366.64	\$ 366.64
Total	\$ 2,002.77	\$ 10,838.43

CUSTODIAL/
TRANSPORTATION
OVERTIME

VANDALISM TALLIES FOR AUGUST 2022

Alden Terrace	\$ 0
Clara H. Carlson	\$ 0
Covert Avenue	\$ 0
Dutch Broadway	\$ 0
Gotham Avenue	\$ 0
Stewart Manor	\$ 0
PPS	\$ 0
Elmont Road	\$ 0
Year-to-Date	\$ 0
Previous Year-to-Date	\$ 0

VANDALISM
TALLIES FOR
AUGUST 2022

Mr. Rosner completed the Report of the Superintendent.

Mr. Rosner thanked Ms. Cabbell and Ms. Palmore. Mr. Rosner thanked the Board of Education for their support.

ANNOUNCEMENTS: None

ANNOUNCEMENTS

COMMITTEE REPORTS AND INFORMATIONAL ITEMS: None

COMMITTEE
REPORTS AND
INFORMATIONAL
ITEMS

OLD BUSINESS: None

OLD BUSINESS

NEW BUSINESS: None

NEW BUSINESS

LEGISLATIVE ITEMS: None

LEGISLATIVE
ITEMS

AUDIENCE:

AUDIENCE

Ms. Gomez made a statement to clarify the Audience participation part of the meeting. To be clear this, as you know is a meeting of the Elmont Union Free School District. I understand that there may be those that may have concerns about a different Board of Education, perhaps the Sewanhaka School District. While those concerns are important this is not the time or the place to address those concerns.

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We are here to do the business of the Elmont UFSD. We ask that you focus your questions and comments on this District because we have important things to do here, and we want to focus on what the children of this District need and the work that this Board is doing to facilitate helping those children. Other comments and other issues will have to wait for another day. Thank you.

AUDIENCE

Ms. Lynette Battle, PTSA President, noted that the Sewanhaka High School Meeting and Dutch Broadway Open School Night fall on the same night. She asked that the District try not to schedule events that conflict with the High School events.

Mr. Jaime stated that Board of Education meetings are scheduled and approved well in advance before the events in either District. The Elementary Board meetings are the 1st Tuesday of each month, and the High School Board meetings are the 4th Tuesday of each month, barring any religious holidays or federal holidays that may conflict with those. The fact that multiple things are set on that date, is not intentional, and we will work on getting those schedules improved going forward.

Ms. Battle asked if Dutch Broadway would be meeting with the parents who would like to attend Open School Night? Will the Dutch Broadway teachers make accommodations to meet with parents who cannot attend?

Mr. Rosner said Open School Nights are contractual so we cannot have a second one, but he knows that the staff is accommodating and will meet with anyone. We will try not to schedule events that coincide with the High School Board meetings going forward.

Ms. Rochelle Lewis, Past Parent of Dutch Broadway, Past PTA President of Dutch Broadway School, Past President of Interschool, asked what the role of the Board of Education is.

Mr. Jaime stated that the Role of a Board Member collectively has fiduciary responsibilities to the taxpayers, we have duties to staff, duties to students in our care and we have duties to follow regulations and laws, not only locally but state and federal laws. There are state laws, federal laws, fiduciary laws that we need to follow. Our attorney mentioned the Audit Committee. That's a NY State Law that it is required and every year we have multiple Audit Committee meetings to discuss our financials and to work with our auditors to make sure that everything we are doing regarding our policies and procedures are in place. That our financials are in place. That we employee people that are qualified to reconcile our financials.

Ms. Lewis said she did not hear the responsibilities to the community.

Mr. Jaime stated that the fiduciary responsibility is to the taxpayers. We are bound to have fiscal training by NYS within the first year of our terms that ensures that we are following the law and we are not doing anything outside the parameter of NYS Education

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Law, and we are keeping within the 2% tax cap and not exceeding our year over year expenses.

AUDIENCE

Ms. Lewis asked, when you are hiring or firing staff is there any input from the community or the schools them self to make that determination?

Mr. Jaime stated that determinations on hiring and firing are based on recommendations by the Superintendent to the Board of Education with clear documentation presented to the Board whether we are hiring someone or whether or not we are firing someone.

Ms. Lewis asked, when someone is on leave of absence or sabbatical is it procedure to state the reason why or is it just medical?

Mr. Jaime stated that is correct.

Ms. Lewis asked if *My Brothers Keeper* is still a program at the Elementary level.

Mr. Jaime stated absolutely.

Ms. Lewis asked, is this going to continue going forward and what are the grades being involved?

Mr. Jaime- We stated 3rd grade through 6th grade, but we will be incorporating it throughout the District.

Ms. Lewis- We talked about removing funds or not using Flushing Bank as a local bank, but I still see it as one of the banks here. I thought we were going to support local banks.

Mr. Jaime- Could not recall that discussion, but he has had discussions with our business official to use banks locally.

Ms. Lewis- Will that be something you will be looking into, so we are investing back in our community?

Mr. Jaime- We will be looking into it as long as it is financially advantageous to the District. With any account you want to maximize what you earn.

Ms. Lewis- So there will be a committee to look into this and we will get a report?

Mr. Jaime- Absolutely.

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NEXT MEETING:

NEXT MEETING

Mr. Jaime announced that the next Board of Education Meeting will be Tuesday, October 11, 2022 @ 8:00 PM, at Elmont Road School*.

*This meeting will take place at Dutch Broadway School.

Mr. Jaime apologized again for making the audience wait. We were discussing things that were carried over from last year to this school year.

Here's to a great school year.

Thank you, Ms. Cabbell and Ms. Palmore.

ADJOURNMENT:

ADJOURNMENT

On a motion by Mr. Maffea, seconded by Ms. Capers, the Board adjourned the meeting at 9:52 PM.

Motion Carried Unanimously

Submitted by,



October 11, 2022
Date Approved

Diana Delahanty
District Clerk